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1991

ANNUAL REPORT  
OF THE  
OFFICERS AND COMMITTEES  
OF THE TOWN OF

**BROOKLINE  
NEW HAMPSHIRE**

For Year Ending December 31, 1991



WITH REPORTS OF  
THE SCHOOL DISTRICT  
For Year Ending June 30, 1991



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**TOWN OFFICERS**

**TOWN CLERK/TAX COLLECTOR**

(By Ballot)

Nancy B. Howard..... Term Expires 1992

**SELECTMEN**

(By Ballot)

Russell Heinselman ..... Term Expires 1992

Barbara Burckes ..... Term Expires 1993

Judy Cook..... Term Expires 1994

Rena J. Duncklee, Secretary

**BOARD OF ASSESSORS**

(By Ballot)

Robert J. deGuzman..... Term Expires 1992

Philip H. Winter ..... Term Expires 1993

Cynthia A. Fottler (resigned)..... Term Expires 1994

Rena J. Duncklee, Secretary

**TOWN TREASURER**

(By Ballot)

Sandra L. Fessenden ..... Term Expires 1992

**MODERATOR**

(By Ballot)

Thomas I. Arnold, Jr ..... Term Expires 1992

**OVERSEER OF PUBLIC WELFARE**

(By Ballot)

Marcia T. Farwell ..... Term Expires 1992

**ROAD AGENT**

(By Ballot)

Clarence L. Farwell..... Term Expires 1992

### **FIRE ENGINEERS**

(By Ballot)

Raymond Kecz .....	Term Expires 1992
Paul Dougherty .....	Term Expires 1993
Ronald Denehy .....	Term Expires 1994

### **RECREATION COMMISSION**

(By Ballot)

William Graham .....	Term Expires 1992
Kathryn D. Pelletier .....	Term Expires 1993
Stephen T. Jambard .....	Term Expires 1993
Louis P. Nadreau .....	Term Expires 1994
Arthur C. Dyer IV .....	Term Expires 1994

### **FINANCE COMMITTEE**

(By Ballot)

Michael J. Lynch .....	Term Expires 1992
Arthur Belair .....	Term Expires 1992
Nancy Brodeur .....	Term Expires 1992

### **LIBRARY TRUSTEES**

(By Ballot)

Eleanor Monius .....	Term Expires 1992
Ellen deGuzman .....	Term Expires 1993
Louise Price .....	Term Expires 1994

### **SUPERVISORS OF CHECKLIST**

(By Ballot)

Evalyn Maghakian .....	Term Expires 1992
Susan Mitchell .....	Term Expires 1994
Cynthia Fottler .....	Term Expires 1996

### **AUDITORS**

(By Ballot)

Frank Romanelli .....	Term Expires 1992
Holly Moore .....	Term Expires 1992

### **TOWN TRUSTEES**

(By Ballot)

Allan O. Fessenden .....	Term Expires 1992
John Tomaso .....	Term Expires 1993
Clarence L. Farwell .....	Term Expires 1994



**CHIEF OF POLICE**

(Hired by Selectmen)

Louis P. Nadreau

**PLANNING BOARD**

(Appointed by Selectmen)

Rich Napolitano .....	Term Expires 1992
Joseph Kagenski .....	Term Expires 1993
Barbara Burckes (Selectmen's Rep.) .....	Term Expires 1993
Peter G. Webb (Chairman) .....	Term Expires 1994
Russ Heinselman (Selectmen's Alt.) .....	Term Expires 1992
Chris Hegarty (Alternate) .....	Term Expires 1992
S. Margaret Olson (Alternate) .....	Term Expires 1993
Dennis LaBombard (Alternate) .....	Term Expires 1994
Philip Trasatti (Alternate) .....	Term Expires 1994
Judy Cook (Selectmen's Alt.) .....	Term Expires 1994

Sandra L. Fessenden, Secretary

**BUILDING INSPECTOR**

(Appointed by Selectmen)

Wesley N. Whittier ..... Term Expires Oct. 1994

**SOUHEGAN REGIONAL LANDFILL DISTRICT**

(Appointed by Selectmen)

William W. Duncklee ..... Term Expires 1994

**ANIMAL CONTROL OFFICER**

(Appointed by Selectmen)

Philip Gregoire ..... Until Discharged

**BOARD OF ADJUSTMENT**

(Appointed by Selectmen)

Marcia Farwell .....	Term Expires 1992
Joseph Kagenski .....	Term Expires 1992
Margaret Hall .....	Term Expires 1993
George Foley .....	Term Expires 1994
Peter Cook .....	Term Expires 1994
Eric Ryherd (Alternate) .....	Term Expires 1992

**TOWN HISTORY COMMITTEE**

(At Meeting)

Charlotte Farwell..... Term Expires 1992  
Miriam S. Jepson..... Term Expires 1992  
Brendan Denehy..... Term Expires 1992

**FOREST FIRE WARDEN**

(Appointed by State)

George W. Farwell

**HEALTH OFFICER**

(Appointed by State)

Linda Wines

**TREE WARDEN**

(Appointed by State)

Clarence L. Farwell

**STATE OFFICIALS**

**CONGRESSIONAL DELEGATION:**

Senator, Warren Rudman, Manchester District Office  
Senator, Bob Smith, Manchester District Office

**REPRESENTATIVE SECOND DISTRICT:**

Dick Swett, Bow

**STATE SENATOR:**

Barbara Pressley, Nashua

**EXECUTIVE COUNCILOR:**

Bernard A. Streeter, Jr., Nashua

**REPRESENTATIVE TO THE GENERAL COURT:**

Betty B. Hall, Brookline  
Greg Hanselman, New Ipswich

**CONSERVATION COMMISSION**

(Appointed by Selectmen)

Sidney Hall Jr.....	Term Expires 1992
William Graham .....	Term Expires 1992
Milner Wallace (Co Chair).....	Term Expires 1992
Miriam Jepson .....	Term Expires 1993
Donna Caruso.....	Term Expires 1993
Libby Wehrle (Co Chair) .....	Term Expires 1994
Frederick VanDeusen.....	Term Expires 1994
David Anderson (Alternate) .....	Term Expires 1993
Robert Viveney (Alternate) .....	Term Expires 1993
John Osowski (Alternate).....	Term Expires 1994
Lois Viveney (Alternate).....	Term Expires 1994

**SURVEYOR OF WOOD AND LUMBER**

(At Meeting)

Clarence L. Farwell.....	Term Expires 1992
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**MEMORIAL DAY COMMITTEE**

(At Meeting)

Philip Shattuck .....	Term Expires 1992
Michael Chase .....	Term Expires 1992

**COMMITTEE ON PLANS FOR NEW CEMETERY**

(At Meeting)

Erwin E. Corey.....	Term Expires 1992
Clarence L. Farwell.....	Term Expires 1992
Warren Welch .....	Term Expires 1992

**MELENDY POND AUTHORITY**

(At Meeting)

Randolph Haight .....	Term Expires 1992
Leonard Dunton .....	Term Expires 1993
Russell Haight.....	Term Expires 1994
Peter Bennett.....	Term Expires 1995
Francis Lafreniere .....	Term Expires 1996

**SEXTON**

(At Meeting)

Clarence L. Farwell.....	Term Expires 1992
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**TOWN WARRANT  
THE STATE OF NEW HAMPSHIRE**

THE POLLS WILL BE OPEN FROM 10:00 A.M. TO 7:30 P.M.  
TUESDAY, MARCH 10, 1992

BUSINESS MEETING STARTS AT 7:30 P.M. ON  
WEDNESDAY, MARCH 11, 1992

AT THE BROOKLINE ELEMENTARY SCHOOL

To the inhabitants of the Town of Brookline in the County of Hillsborough in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Brookline Elementary School in said Brookline on Tuesday, the tenth (10) day of March at 10:00 a.m. to act upon the following subjects:

1. To choose all necessary Town Officers for the year ensuing.

2. To see if the Town will vote to raise and appropriate the sum of \$480,000 for the cost of purchasing and renovating the building known as the "youth center" for use by the library and renovations of the town hall building; said sum to be raised as follows or as amended on the floor of the town meeting:

(a) \$126,000 to be transferred from the existing Town Hall and Library Capital Reserve Fund so that said capital reserve fund will be exhausted and any additional accrued interest from the same will also be transferred to be used for the foregoing purpose;

(b) \$50,000 to be raised by taxes;

(c) The balance of up to \$304,000 to be raised by the issuance of either bonds and/or serial notes authorized and issued under and in compliance with the provisions of the Municipal Finance Act (NH RSA 33:1 et. seq.) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to take such other steps as may be necessary to negotiate such bonds or serial notes as shall be in the best interest of the Town of Brookline; and to the extent that the selectmen are capable and deem it appropriate, they may raise such portions of said sum by application from appropriate federal, state or private

funds that may be available;

And to further authorize the Selectmen to take any and all actions and execute any and all documents on behalf of the town necessary to purchase the youth center. (Recommended by the Finance Committee and Board of Selectmen 6-0)

3. To raise such sums of money as may be necessary to defray town charges for the ensuing year and make appropriations of the same.

4. To hear reports of Agents, Auditors, Committees, and all other Officers heretofore chosen, and pass any vote relative thereto.

5. To see if the Town will vote to authorize the Board of Selectmen to borrow money in anticipation of taxes in accordance with RSA 33:7.

6. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another government unit or a private source which becomes available during the year in accordance with procedures set forth in RSA 31:95b, provided that no additional Town monies be spent.

7. To see if the Town will vote to authorize the library trustees of the Brookline Public Library to apply for, accept and expend money from the state, federal or other government unit or a private source which becomes available during the year in accordance with procedures set forth in RSA 202-A:4c, provided that no additional Town monies be spent.

8. To see if the Town will vote to raise and appropriate the sum of \$50,000 to be placed in the Capital Reserve Fund for expansion of town offices and library, or take any action relative thereto. (Recommended by the Finance Committee and Board of Selectmen 5-1)

9. To see if the Town will vote to raise and appropriate the sum of \$25,000 to be placed in a Fire Department Equipment Capital Reserve Fund, or take any action relative thereto. (Recommended by the Finance Committee and Board of Selectmen 5-1)

10. To see if the Town will vote to raise and appropriate the sum of \$11,102 to purchase a 1991 police cruiser and to authorize the withdrawal of \$10,600 plus interest accrued to date of withdrawal from the Police Cruiser Capital Reserve Fund set up for this purpose; the balance to be raised



from taxes not to exceed \$500. (Recommended by the Finance Committee and Board of Selectmen 6-0)

11. To see if the Town will vote to raise and appropriate the sum of \$10,000 to be placed in a capital reserve fund for a police cruiser, or take any action relative thereto. (Recommended by the Finance Committee and Board of Selectmen 5-1)

12. To see if the Town will vote to raise and appropriate the sum of \$4,500 to be placed in an Ambulance Capital Reserve Fund for the purchase of a defibrillator, or take any action relative thereto. (Recommended by the Finance Committee and Board of Selectmen 4-2)

13. To see if the Town will vote to raise and appropriate the sum of \$15,000 for road improvements, or take any action relative thereto. (Recommended by the Finance Committee and Board of Selectmen 4-2)

14. To see if the Town will vote to raise and appropriate the sum of \$13,500 to conduct a sales analysis of properties in town to establish new value parameters and perform a field review of all parcels, or take any action relative thereto. (Not recommended by the Finance Committee and Board of Selectmen 6-0)

15. To see if the Town will vote to authorize the Selectmen to convey Tax Map No. G-033 located on Russell Hill Road to Frank Canney, Trustee of Kristin Memorial Trust dated September 2, 1987, for back taxes plus interest and costs. (by petition)

16. To see if the Town will vote to accept the following roads contingent on all outstanding fees being paid by the developer and a maintenance bond being in place in the amount of 10% of the total cost for the road, and that final acceptance has been approved by the Planning Board, Road Inspector, Road Agent, and Board of Selectmen.

Lakin Road (Lawrence & Martin Ruggiero subdivision)

Rideout Lane (Robert J. Peterson subdivision)

Nightingale Road, Dunbar Drive and Birch Hill Road from sta. 13+00 to sta. 32+60 (Fresh Pond Realty subdivision)

Wadsworth Drive, McDaniels Drive, Bear Hill Road and Captain Seaver Road from sta. 1+00 to sta. 42+91.64 (Bear Hill Associates subdivision)

Senter Drive and Kodiak Road (Serenity Homes subdivision)

17. To see if the Town will vote to authorize the Board of Selectmen to appoint a five (5) member commission for the 225th Anniversary Celebration of the Town of Brookline.

18. To see if the Town will authorize the Selectmen to accept private donations of land, interest in land or money for the purposes of contributing to the local matching portion required for acquiring conservation land or interest in land and other costs associated therewith for permanent conservation use under the N.H. Land Conservation Investment Program (LCIP) RSA 221-A, and authorize the Selectmen to apply for and accept the state matching funds under the LCIP for the purposes of acquisition of the fee on lesser interest in conservation land, or take any action relative thereto. Said appropriated funds and state matching funds may be expended by majority vote of the Conservation Commission with the approval of the Selectmen.

19. To see if the Town will accept the following legacies:

1. The sum of Fifty Dollars to be used for the perpetual care of the Dorothy & David W. (Allen) Irwin lot, #SF-8, Pine Grove Cemetery.

2. The sum of One Hundred Fifty Dollars to be used for the perpetual care of the Swearingen/Morgan lot, #325-A, Pine Grove Cemetery.

3. The sum of One Hundred Dollars to be used for the perpetual care of the Norman E. Sr. & Gabrielle E. Williams lot #217-A, Pine Grove Cemetery.

4. The sum of Two Hundred Dollars to be used for the perpetual care of the Terence & Beatrice Denehy lots #17 & #18, Lakeside Cemetery.

5. The sum of Two Hundred Dollars to be used for the perpetual care of the David W. & Thelma B. Fessenden Lot #202, Pine Grove Cemetery.

6. The sum of One Hundred Dollars to be used for the perpetual care of the John G. & Olivia F. Zapareski lot, #325-B, Pine Grove Cemetery.

20. (By Ballot) Are you in favor of the adoption of amendment #1 as proposed by the planning board for the Brookline Zoning Ordinance to add a new Article XVI (Sign Ordinance) and amend Article VIII (Definitions) to add definitions related to the Sign Ordinance?

The proposed sign ordinance will regulate the type and dimensions of all new signs in the Town of Brookline. (Planning Board approves)

21. (By Ballot) Are you in favor of the adoption of Amendment #2 as proposed by the planning board for the Brookline Zoning Ordinance to amend Article VIII (Definitions) so as to change the definition of "Family" to allow unrelated persons to live together as a single housekeeping unit?

The new definition would read... Family - One or more persons occupying a dwelling unit and living as a single housekeeping unit. (Planning Board approves)

22. (By Ballot) Are you in favor of the adoption of Amendment #3 as proposed by the planning board for the Brookline Zoning Ordinance to amend Article II (Districts), Article III (General Provisions), Article IV (Industrial-Commercial District), Article V (Residential-Agricultural District), and Article VIII (Definitions)?

This proposal would change the Industrial-Commercial and Residential-Agricultural District boundaries by adding some areas and deleting others. Permitted uses would be listed more clearly for the Industrial-Commercial District. Move definition of home business to Article VIII. (Planning Board approves)

23. (By Ballot) Are you in favor of amending Article IX Earth Removal so as to prohibit earth removal projects from the Residential-Agricultural District and to limit earth removal projects to only areas in the Industrial-Commercial District (so long as the project meets the other criteria of the Ordinance); by inserting the words "in the Industrial-Commercial District" in the first sentence? (by petition)

The new sentence would read..."Excavation shall be deemed to be a use allowed by special exception, in the Industrial-Commercial District, as



provided in RSA 674:33 IV and the Zoning Board of Adjustment shall grant such special exception upon a finding that the applicant has demonstrated that:....” (by petition) (Planning Board disapproves)

24. (By Ballot) Are you in favor of the adoption of Amendment #5 as proposed by the planning board for the Brookline Zoning Ordinance to amend Article XIII - Wetlands Conservation District to designate certain Prime Wetlands areas within Brookline?

Prime Wetlands:

Prime Wetlands shall be defined as those areas designated Prime Wetlands within the scope of RSA 483-A and NH Code of Administrative Rules WT 700. These wetlands are described in the Brookline Prime Wetlands Report dated January 1992, and are as follows:

Wetland Number	Location	Tax Map Sheet
2	W. of Route 13 near Milford	B
3	Scabbard Mill Brook N.	B
5	Palmer Wildlife Sanctuary area	B
6	Scabbard Mill Brook S.	B, D
9	Spaulding Brook	A, C
10	North Stream	C, E
12	Lake Potanipo	E, L
15	Talbot-Taylor area	G
16	Pout Pond	H
18	Wallace Brook	J
20	Nissitissit River/Campbells Meadow	K

The delineation of each Prime Wetland is included in separate maps correlated to the report. Both the aforementioned maps and report are incorporated in this ordinance by reference and are on file at Town Hall.

Amend Article XIII Section 2.1

The limits of the Wetlands Conservation District are determined to include Prime Wetlands as defined in section 2.2.

Amend Article XIII Section 2.3

Allow incorrectly delineated Prime Wetlands to be eliminated from Prime Wetlands designation. (Planning Board approves)

Given under our hands and seal this thirteenth day of February, in the year of our Lord nineteen hundred and ninety two.

Russell Heinselman  
Barbara Burckes  
Judy Cook  
Selectmen of Brookline

A True Copy of Warrant - Attest:

Russell Heinselman  
Barbara Burckes  
Judy Cook  
Selectmen of Brookline

It is our practice to recess at 11:00 p.m., however, we will continue if it appears that the meeting will not extend beyond 12:00.

If the meeting recesses at 11:00 p.m., the meeting will reconvene Thursday, March 12, 1992 at 7:30 p.m.

## PROPOSED ZONING CHANGES FOR MARCH 1992 TOWN MEETING

### ITEM ONE (1):

ADD A NEW ARTICLE XVI and RENUMBER ALL SUBSEQUENT  
ARTICLES  
AMEND ARTICLE VIII

### SIGN ORDINANCE ARTICLE XVI

#### A. Purpose/Intent

The purpose of this ordinance is:

1. To preserve the aesthetics and rural character of Brookline.
2. To enhance traffic safety by reducing roadside distraction.
3. To encourage signage and lighting which aid communication, orientation, identify activities, and express local history and character.

#### B. Illumination

1. Sign illumination cannot glare onto abutting lots.
2. A sign can only be illuminated between midnight and 6 am if it is advertising an on-site business that is open at that time.

#### C. Size

1. Approved home occupations are allowed two signs totalling no more than 25 square feet of signage.
2. Commercial and industrial buildings are allowed one free standing sign per building. Individual occupants are also allowed a wall sign.
3. On two-sided signs, only one face is used to compute the sign's area.
4. Signs shall not exceed 20 feet in height. This is measured from the top of the sign to the surrounding grade of the ground.
5. Signs of less than three square feet are not regulated by this ordinance.

#### D. Temporary Signs

1. Temporary signs are allowed to be placed for 30 days per year without review and approval. When the 30 days has elapsed, the sign shall be removed.
2. Temporary signs must meet requirements listed elsewhere in this ordinance.
3. Only one temporary sign per lot is permitted.
4. A sign advertising the sale, lease or rental of the premises upon which the sign is located can remain until such transaction occurs. It must be removed after that time. This sign can be no larger than 6 square feet in area.
5. No temporary sign can be lighted.
6. Portable signs can only be used as temporary signs.

#### E. Prohibited Signs

The following signs are prohibited:

1. Off-premise signs are allowed only with Planning Board review and approval.
2. Wall signs that extend above the roof peak of the building.
3. Moving, blinking, or rotating signs.
4. Signs in the road right-of-way.
5. Signs that interfere, obstruct or impair vision or traffic or in any manner create a hazard to the health and welfare to the general public.

#### F. Subdivision Signs

1. Permanent and temporary subdivision signs are allowed only with Planning Board approval.

### G. Grandfather Clause

1. All signs which legally exist as of March 14, 1992 shall be considered exempt from the provisions of this article.

### *ADD TO ARTICLE VIII THE FOLLOWING DEFINITIONS:*

10. Free Standing Sign — A sign supported by one or more upright poles, columns, or braces placed in or on the ground and not attached to any building or structure.
20. Portable Sign — A sign that is not permanently affixed to a building, other unmovable structure, or the ground.
26. Subdivision Sign — A sign intended to identify the name of a residential subdivision.
27. Temporary Sign—A sign intended for use for a limited period of time.
33. Wall sign — Any external sign which is painted on, incorporated into, or affixed to the wall or roof of a building.

### **ITEM THREE (3): AMEND ARTICLES II, III, IV, V, and VIII Changes to Commercial-Industrial, and Residential-Agricultural zones. Addition of definition of home business.**

### *DELETE ARTICLE II AND REPLACE WITH THE FOLLOWING:*

For the purpose of this ordinance the entire Town of Brookline shall be divided into two districts which shall be called:

- A. Industrial-Commercial
- B. Residential-Agricultural District

These two districts may also include areas designated Regulatory Floodway as delineated on the Flood Insurance Maps of the Town of Brookline dated May 19, 1987, as prepared by the Federal Emergency Management Agency - Federal Insurance Administration.

Other overlay zones include the Wetlands Conservation District and the Aquifer Protection District.

*AMEND ARTICLE III*

Delete section D. Re-letter E. to become D.

*AMEND ARTICLE IV TO READ AS FOLLOWS:*

**ARTICLE IV  
INDUSTRIAL-COMMERCIAL DISTRICT**

**A. LOCATION**

1) The Industrial-Commercial District shall be:

- a) the area within 500 feet west of NH Route 13 from the northern and western boundary of lot G-52-1 to the southern lot line of G-27.
- b) the area between the old tract line approximately 528 feet west of the western boundary of G-27, northeastward along the old tract line to the western tip of G-52-2, and the western boundary of G-52-1 and Route 13.
- c) the area within 500 feet of NH Route 13 from a point 500 feet south of Route 130 North to North Mason Rd. on both sides of NH Route 13.
- d) lots K-76, K-77 and the area within 500 feet west of NH Route 13 from the Massachusetts State Line to the northern boundary of lot J-19.
- e) the area within 500 feet east of NH Route 13 from Bond St. south to South Main St., then following South Main St. to the southern boundary of lot H-23-1.
- f) lot G-20.
- g) lots K-81 and K-75.

**B. USES PERMITTED**

- 1. Excavations (as per Article IX)
- 2. Stores, shops, service stations and professional offices
- 3. Farming & Forestry



4. Lumber Yards and lumber mills
5. Health care facilities
6. Theaters
7. Hotels/motels
8. Warehousing, assembling & manufacturing
9. Day care centers
10. Office parks
11. Residential dwelling units existing prior to March 14, 1992.
12. Any use which does not offend by emission of smoke, dust, gas, noise, odor, or fumes.

### C. LOT REQUIREMENTS

1. Frontage: Every building lot shall have at least 200 feet of frontage.
2. Setbacks: Front: Each structure shall be setback at least 30 feet from the front lot line. Side and Rear: Each structure shall be at least 20 feet from side and rear lot lines. In the case of a corner lot, the side distance shall be increased to 30 feet on the side bordering the frontage.
3. Land Area: Each building lot shall have at least 80,000 square feet.

*DELETE ARTICLE V AND REPLACE WITH THE FOLLOWING:*

## **ARTICLE V RESIDENTIAL-AGRICULTURAL DISTRICT**

### A. LOCATION

- 1) The Residential-Agricultural District shall be:
  - a) all areas of town not designated as the Industrial-Commercial District.

### B. USES PERMITTED

1. Single family dwellings, two family dwellings.
2. Churches, synagogues, parish houses, convents, day nurseries, kindergartens, and day care centers.
3. Municipal buildings, schools, and institutions of higher learning.
4. Recreation and community center buildings and grounds for games and sports.
5. Home businesses

6. Farming and Forestry activities are permitted when incidental to primary residential use, but any use injurious, obnoxious, or offensive to the neighborhood is prohibited.

### C. LOT REQUIREMENTS

1. Frontage: Every building lot shall have at least 200 feet of frontage.
2. Setbacks:  
Front: Each structure shall be setback at least 30 feet from the front lot line.  
Side and Rear: Each structure shall be at least 15 feet from side and rear lot lines. In the case of a corner lot, the side distance shall be increased to 30 feet on the side bordering the frontage.
3. Land Area: Each building lot shall have at least 80,000 square feet.
4. Only one dwelling unit shall be permitted per minimum land area. A two-family house shall require two times the minimum land area.

### *AMEND ARTICLE VIII*

Add definition of home business and renumber other definitions to keep them in alphabetical order.

12. Home Business—Residences may be used to house uses by the owner or tenant as offices for doctor, engineer, architect, lawyer, real estate and insurance or other recognized profession or home occupation such as hair-dressing, barber shops, manufacture of food products except that the number of persons employed at any one location shall not number more than four persons in addition to the owner or tenant. Home produce and products (such as crafts, food products) may be bought and sold and exposed for sale.



## PRIME WETLANDS BY TAX MAP &amp; PARCEL

Wetland area	Lot Numbers sheet number	Wetland area	Lot Numbers sheet number	Wetland area	Lot Numbers sheet number
9	A 6	10	C 10-3	16	H 144
		10	C 10-4	16	H 145
3	B 101	10	C 10-5	16	H 77
2	B 12	10	C 10-6	16	H 78
2	B 13	10	C 10-7	16	H 79-1
3	B 24	10	C 10-8	16	H 79-2
3	B 29-1	10	C 10-9	16	H 79-3
3	B 29-2	10	C 11		
3	B 29-3	10	C 12	18	J 16
3	B 29-4	10	C 31	18	J 24
3	B 29-5	12	C 31	18	J 30
3	B 30	10	C 34	18	J 30-2-3
3	B 31	9	C9	18	J 30-2-4
3	B 31-2			18	J 31
3	B 31-3	6	D 1	18	J 39
3	B 31-4	6	D 2	18	J 50
3	B 31-5	6	D 40	18	J 51
3	B 31-6	6	D 41	18	J 56
3	B 31-7	6	D 44	18	J 57-3
3	B 34	6	D 45	18	J 57-4
2	B 34	6	D 89-11	18	J 57-5
5	B 35	6	D 89-4	18	J 57-6
2	B 35	6	D 89-5	18	J 61-37
5	B 35-11	6	D 89-6	18	J 61-38
2	B 36	6	D 89-7	18	J 8
5	B 37	6	D 89-8	18	J 9
3	B 43			18	J 9-1
3	B 43-1	12	E 14		
3	B 43-2	10	E 15	20	K 14
3	B 64	12	E 15	20	R 33
5	B 65-10	12	E 27-2	20	K 34
5	B 65-12			20	K 35
5	B 65-6			20	K 42
5	B 65-7	15	G 6	20	K 58
5	B 65-8	15	G 12	20	K 59
5	B 65-9	15	G 28	20	K 60
6	B 80	15	G 49	20	K 93
6	B 81	15	G 50	20	K 95
3	B 96	15	G 61	20	K 99
3	B 97	15	G 61-1		
		15	G 61-2		
10	C 10-1	15	G 61-3		
10	C 10-10	15	G 61-4		
10	C 10-14	15	G 61-5		
10	C 10-15	15	G 64		
10	C 10-16	15	G 68		
10	C 10-2	15	G 69		

Note: This list should be used in conjunction with the Prime Wetlands map in Town hall, and the maps which are part of the Prime Wetlands report dated January, 1992. This list is not all-encompassing, and when interpreting the Prime Wetland boundaries, the 1:400 scale map in Town Hall should be used.

## PRIME WETLANDS BY TAX MAP &amp; PARCEL

Wetland area	Lot Numbers sheet number	Wetland area	Lot Numbers sheet number	Wetland area	Lot Numbers sheet number
9	A 6	10	C 10-3	16	H 144
		10	C 10-4	16	H 145
3	B 101	10	C 10-5	16	H 77
2	B 12	10	C 10-6	16	H 78
2	B 13	10	C 10-7	16	H 79-1
3	B 24	10	C 10-8	16	H 79-2
3	B 29-1	10	C 10-9	16	H 79-3
3	B 29-2	10	C 11		
3	B 29-3	10	C 12	18	J 16
3	B 29-4	10	C 31	18	J 24
3	B 29-5	12	C 31	18	J 30
3	B 30	10	C 34	18	J 30-2-3
3	B 31	9	C 9	18	J 30-2-4
3	B 31-2			18	J 31
3	B 31-3	6	D 1	18	J 39
3	B 31-4	6	D 2	18	J 50
3	B 31-5	6	D 40	18	J 51
3	B 31-6	6	D 41	18	J 56
3	B 31-7	6	D 44	18	J 57-3
3	B 34	6	D 45	18	J 57-4
2	B 34	6	D 89-11	18	J 57-5
5	B 35	6	D 89-4	18	J 57-6
2	B 35	6	D 89-5	18	J 61-37
5	B 35-11	6	D 89-6	18	J 61-38
2	B 36	6	D 89-7	18	J 8
5	B 37	6	D 89-8	18	J 9
3	B 43			18	J 9-1
3	B 43-1	12	E 14		
3	B 43-2	10	E 15	20	K 14
3	B 64	12	E 15	20	K 33
5	B 65-10	12	E 27-2	20	K 34
5	B 65-12			20	K 35
5	B 65-6			20	K 42
5	B 65-7	15	G 6	20	K 58
5	B 65-8	15	G 12	20	K 59
5	B 65-9	15	G 28	20	K 60
6	B 80	15	G 49	20	K 93
6	B 81	15	G 50	20	K 95
3	B 96	15	G 61	20	K 99
3	B 97	15	G 61-1		
		15	G 61-2		
10	C 10-1	15	G 61-3		
10	C 10-10	15	G 61-4		
10	C 10-14	15	G 61-5		
10	C 10-15	15	G 64		
10	C 10-16	15	G 68		
10	C 10-2	15	G 69		

Note: This list should be used in conjunction with the Prime Wetlands map in Town Hall, and the maps which are part of the Prime Wetlands report dated January, 1992. This list is not all-encompassing, and when interpreting the Prime Wetland boundaries, the 1:400 scale map in Town Hall should be used.

# SUMMARY INVENTORY OF VALUATION - 1991

VALUE OF LAND ONLY		
Current Use (at current use values)		\$412,874
Residential		76,009,800
Commercial/Industrial		5,329,500
TOTAL OF TAXABLE LAND		\$81,752,174
VALUE OF BUILDINGS ONLY		
Residential		\$88,589,800
Manufactured Housing		574,700
Commercial/Industrial		5,908,600
TOTAL OF TAXABLE BUILDINGS		\$95,073,100
PUBLIC UTILITIES		\$1,365,700
VALUATION BEFORE EXEMPTIONS		\$178,190,974
Blind Exemptions (2)	30,000	
Elderly Exemptions (11)	720,000	\$750,000
NET VALUATION ON WHICH TAX RATE IS COMPUTED		\$177,440,974
TOTAL NUMBER OF ACRES EXEMPTED UNDER CURRENT USE		7550.24
TOTAL NUMBER OF ACRES TAKEN OUT OF CURRENT USE DURING YEAR		25.4
NUMBER OF INDIVIDUALS GRANTED ELDERLY EXEMPTIONS IN 1991		
3 @ \$40,000		
2 @ \$60,000		
6 @ \$80,000		

	Appropriated 1991	Expended 1991	Proposed 1992
<b>HIGHWAYS &amp; STREETS</b>			
Highways & Streets	\$113,400	\$114,052	\$119,000
Street Lighting	5,000	4,906	5,000
Scabbard Mill Br.Br., Art. 10	15,000	50	
<b>SANITATION</b>			
Solid Waste Disposal	\$134,815	\$134,319	\$127,414
<b>HEALTH</b>			
Pest Control	\$975	\$475	\$775
Health Department	6,217	6,217	6,966
<b>WELFARE</b>			
Direct Assistance	\$2,000	\$2,641	\$4,000
<b>PARKS &amp; RECREATION</b>			
Parks & Recreation	\$5,700	\$5,663	\$5,700
Library	22,866	22,866	24,676
Patriotic Purposes	500	500	650
<b>CONSERVATION</b>			
Purchase of Natural Resources	\$700	\$700	\$655

	Appropriated 1991	Expended 1991	Proposed 1992
<b>OPERATING TRANSFERS OUT</b>			
Exp. of T. Offices & Library, Art. 7	\$50,000	\$50,000	
Fire Dept. Eqpt., Art. 8	25,000	25,000	
Police Cruiser, Art. 9	10,000	10,000	
<b>TOTALS:</b>	<b>\$829,844</b>	<b>\$798,474</b>	<b>\$749,364</b>

Articles that may be approved at the 1992 Town Meeting.

\*\*\*This figure represents the appropriations without Warrant Article

	Estimated Revenue 1991	Actual Revenue 1991	Estimated Revenue 1992
--	------------------------------	---------------------------	------------------------------

**SOURCES OF REVENUE**

**TAXES**

Land Use Change Tax	\$100,000	\$23,070	\$35,000
Yield Taxes	6,200	1,711	1,500
Interest & Penalties on Taxes	\$27,000	31,189	30,000

**LICENSES & PERMITS**

Business Licenses and Permits	\$15	\$8	\$8
Motor Vehicle Permit Fees	205,000	203,164	200,000
Other Licenses, Permits & Fees	9,000	18,078	12,500

**FROM STATE**

Shared Revenue	\$20,000	\$25,752	\$20,000
Highway Block Grant	34,369	34,369	34,000
Other	700	4,108	1,050

**CHARGES FOR SERVICES**

Income from Departments	\$20,000	\$26,461	\$10,000
Other Charges	125	277	275

	Estimated Revenue 1991	Actual Revenue 1991	Estimated Revenue 1992
MISCELLANEOUS REVENUES			
Sale of Municipal Property	\$50	\$1,465	\$50
Interest on Investments	40,000	33,280	30,000
OTHER FINANCING SOURCES			
Fund Balance			
TOTAL REVENUES AND CREDITS	\$462,459	\$402,932	\$374,383

## 1991 BROOKLINE FINANCE COMMITTEE REPORT

**Art Belair  
Mike Lynch  
Bob Peterson**

The economic conditions in the country had a substantial impact on the town this year.

We experienced close to a \$100,000 revenue shortfall. Most of this was due to a decrease in the land use tax revenue because there were fewer developments started in town.

However a \$206,000 refund from the SAU provided the town with a substantial (\$.69/1000) decrease in the tax rate. This represented a 4% decrease in the tax rate, and gave the town a \$17.40/1000 rate this year. The refund came from two parts of the total school budget. Approximately \$100,000 of the refund came from more effective use of special needs appropriations. The other \$106,000 came from adjustments made to the formula of the old Brookline and Hollis Area agreement.

While, on the surface that made all of us feel very good, a closer look at the budget numbers shows some disturbing figures. For example:

1. There are other revenue decreases from several other lines that equal approximately \$20,000. Add this to the \$80,000 revenue decrease in Land Use tax and you have a \$100,000 revenue shortfall.
  2. The \$206,000 refund we got represents an approximate total of \$1.20/1000 to our tax base.  $\$206,000 = \$1.20/\$1000$  evaluation)
- If we had been running on an even budget from 1990, our final tax rate for 1991 should have been the '90 rate of \$18.09 minus the \$1.20 from the refund. Our tax rate for '91 should have been \$16.89/1000. Instead we had \$17.40/1000.  
 $(\$18.09 - \$1.20 = \$16.89 \dots \text{NOT } \$17.40)$
- Our best calculations indicate that without the \$206,000 refund, Brookline's '91 tax rate would have been approximately \$18.60/1000.  
 $(\$17.40 - \$16.89 = \$.51)$   
 $(\$18.09 + \$.51 = \$18.60)$
- However, since the refund is NOT an annual event, there are no indications that we will see any refund next year.



- Therefore, a flat budget will give Brookline taxpayers a 1992 tax rate of \$18.60/1000.
- Any increases to this year's budgets (either the town, school, or COOP) should be added to the estimated \$18.60/1000 rate that we would have paid without the refund - - AND NOT ADDED TO THE CURRENT RATE OF \$17.40!
- 3. On the positive side, the economy did not stop our growth completely. Brookline's total evaluation increased from \$172M in 1990 to \$177M in 1991. Housing starts seem to indicate similar growth in Brookline evaluation will continue into 1992. That \$5M increase in town evaluation equals approximately \$90,000 in increased revenues to the town, assuming the economic conditions don't force an equal number of families to not pay their taxes.

On the negative side, this growth shows up in the Brookline School budget. We needed to add a third class for the first graders this year, and may have to do that again in 1992. That puts a "strain" on the school budget, and also on the school facility.

## Summary

In general, 1991 appeared to be a good year from a fiscal point of view. All of the town departments worked hard to keep costs flat. The school budget showed only a small increase. The COOP budget was confusing, but had a positive impact on Brookline during its first year of operation. Our tax rate declined \$.69/1000. That makes the third year the town employees and volunteers efforts have resulted in either a flat, or decreasing tax rate. Considering that the years between 1985 and 1989 had several "double digit percent" tax rate increases; things appear to be in "good shape".

The finance committee believes all this fiscal responsibility has "lulled" the Brookline taxpayers into thinking everything is great, and this will continue. In reality, we believe that without taxpayer involvement during all this years annual school, COOP, and town meetings, we could easily see double digit percent tax rate increases next year...and maybe for many years thereafter. Most of those increases are in warrant articles, and will be voted on individually.

If all of the current school and town warrant articles are passed, and there is only a 5% increase in the COOP budget; the Brookline tax rate could increase by almost \$1.90/1000. You have the opportunity to have an impact. Please be sure to attend the town, school and COOP annual meetings, and let your wishes be known.

# **BUDGET OF THE TOWN OF BROOKLINE, N.H.** **APPROPRIATIONS AND ESTIMATES OF REVENUES FOR ENSUING YEAR**

January 1, 1992 - December 31, 1992

	Appropriated 1991	Expended 1991	Proposed 1992
<b>GENERAL GOVERNMENT</b>			
Executive	\$58,740	\$53,685	\$60,762
Election, Reg. & Vit. Statistics	1,720	2,049	3,125
Financial Administration	22,650	20,314	21,510
Revaluation of Property	3,575	4,473	4,626
Legal Expenses	8,000	4,283	5,000
Employee Benefits	34,815	32,046	42,226
Planning & Zoning	19,500	19,308	16,600
General Government Buildings	27,110	22,329	15,560
Cemeteries	3,000	3,000	5,000
Insurance	30,989	30,308	31,519
Advertising & Reg. Ass'n	1,431	1,431	1,437
<b>PUBLIC SAFETY</b>			
Police Department	\$128,679	\$131,761	\$138,036
Ambulance Service	52,850	52,068	56,199
Fire Department	22,986	22,404	31,970
Communication Center	21,626	21,626	20,958

## STATEMENT OF APPROPRIATIONS - 1991

Executive	\$58,740
Election, Reg. & Vital Statistics	1,720
Financial Administration	22,650
Revaluation Of Property	3,575
Legal Expenses	8,000
Employee Benefits	34,815
Planning And Zoning	19,500
General Government Buildings	27,110
Cemeteries	3,000
Insurance	30,989
Advertising & Reg. Associations	1,431
Police Department	128,679
Ambulance	52,850
Fire Department	22,986
Communication Center	21,626
Highways And Streets	113,400
Scabbard Hill Brook Bridge, Art. 10	15,000
Street Lighting	5,000
Solid Waste Disposal	134,815
Animal Control	975
Health	6,217
Direct Assistance	2,000
Parks And Recreation	5,700
Library	22,866
Patriotic Purposes	500
Conservation Commission	700
Cap. Res. Exp. Town Office & Libr, Art.7	50,000
Cap. Res. Fire Dept. Eqpt., Art.8	25,000
Cap. Res. Police Cruiser, Art. 9	10,000
<b>Total Appropriations</b>	<b>\$829,844</b>
<b>Less:</b>	
Estimated Revenue And Credits:	
Yield Taxes	\$1,500
Interest And Penalties On Taxes	30,000
Land Use Change Tax	35,000
Shared Revenue Block Grant	25,752
Highway Block Grant	34,369

Reimb. Road Toll	900
Reimb. Forest Fires	50
Motor Vehicle Permit Fees	200,000
Dog Licenses	2,500
Bus. Licenses, Permits & Filing Fees	8
Building Permit Fees	10,000
Income From Departments	10,000
Rent Of Town Property	275
Interest On Deposits	30,000
Sale Of Town Property	50
<b>Total Revenues And Credits</b>	<b>\$380,404</b>
<b>Net Town Appropriations</b>	<b>\$449,440</b>
<b>Net School Tax Assessment</b>	<b>2,349,739</b>
<b>County Tax Assessment</b>	<b>235,054</b>
<b>Total Of Town, School And County</b>	<b>\$3,034,233</b>
<b>Deduct Total Bus. Credits Tax Reimb</b>	<b>48,410</b>
<b>Add War Service Credits</b>	<b>14,700</b>
<b>Add Overlay</b>	<b>86,950</b>
<b>Property Taxes To Be Raised</b>	<b>\$3,087,473</b>

Tax Rate For 1991 \$17.40 Per Thousand

Breakdown Of 1991 Tax Rate:

Town	\$ 3.06
County	1.31
School	13.03
	<b>\$ 17.40</b>

## SELECTMEN'S REPORT

This year saw few changes in the Town's employee roster. In January, Linda Wines was appointed Health Officer. In September, Wesley Whittier was appointed Emergency Management Director. Wes also serves as our Ambulance Service Director and Building Inspector.

A number of projects were completed to improve the efficiency and serviceability of Town buildings. Overhead doors were installed in two of the bays of the Ambulance Building, one for the use of the Police Department and one for the use of the Ambulance Service. Additionally, a new modern, fuel efficient furnace was installed in the Ambulance Building. The Town Clerk and Building Inspector offices in the Town Hall were rearranged and expanded into the hallway to provide a few more square feet of badly needed space.

In December, Tom Moran donated to the Town a lot and building adjacent to the Ambulance Building. Thank you Tom. The building was moved to the Ball Park and will be utilized as a snack bar and utility building.

The Town's voluntary recycling program has continued to work well and has contributed significantly to stabilizing the cost of operating the transfer station. All townspeople participating are commended. Those not recycling are urged to join in. Remember the three R's: reduce, reuse, and recycle - they will continue to control transfer station costs and contribute to saving our Town and area environment for us and future generations.

Much of this year was spent trying to deal with the divergent forces of a floundering local economy and a growing town. This is a balancing act that will leave its mark on the Town for many years to come as we make decisions that affect the Town's infrastructure of roads, buildings, and services. We ask for the help and understanding of all the citizens of Brookline as we make our way further into the decade of the 90's.

Respectfully submitted,  
Russell Heinselman  
Barbara Burckes  
Judy Cook  
Selectmen of Brookline

# COMPARATIVE STATEMENT OF APPROPRIATIONS

FISCAL YEAR ENDING DECEMBER 31, 1991

Title of Appropriation	1991 Approp.	Receipts and Reimb.	Total Amount Available	Expenditures	Unexpended Balance	Over- Draft
Executive	\$58,740	\$2,314	\$61,054	\$53,685	\$7,369	\$
Election, Reg. & Vital Statistics	1,720	85	1,805	2,049	(244)	
Financial Administration	22,650		20,314	20,314		(178)
Revaluation of Property	3,575		3,575	4,473	(898)	
Legal Expenses	8,000	510	8,510	4,283	4,227	
Employee Benefits	34,815		34,815	32,046	5,574	2,769
Planning and Zoning	19,500	5,382	24,882	19,308		
General Government Buildings	27,110		27,110	22,329		
Cemeteries	3,000		3,000	3,000	0	
Insurance	30,989		30,989	30,308	681	
Advertising & Regional Associations	1,431		1,431	1,431	0	
Police Department	128,679	4,871	133,550	131,761	1,789	
Police Cruiser, Art. 9	10,000		10,000	10,000	0	
Ambulance and Volunteers	52,850	1,430	54,280	52,068	2,212	(641)
Fire Department	22,986	91	23,077	22,404	673	(131)
Fire Dept. Eqpt., Art. 8	25,000		25,000	25,000	0	
Communication Center	21,626		21,626	21,626	0	
Highways & Streets	113,400	521	113,921	114,052		
Street Lighting	5,000		5,000	4,906	94	
Scabbard Mill Br. Bridge, Art. 10	15,000		15,000	50	14,950	



Title of Appropriation	1991 Approp.	Receipts and Reimb.	Total Amount Available	Expenditures	Unexpended Balance	Over- Draft
Solid Waste Disposal	134,815	2,931	137,746	134,319	3,427	
Pest Control	975	50	1,025	475	550	
Health Department	6,217		6,217	6,217	0	
Direct Assistance	2,000		2,000	2,641		
Parks and Recreation	5,700		5,700	5,663	37	
Library	22,866		22,866	22,866	0	
Patriotic Purposes	500		500	500	0	
Conservation Commission	700		700	700	0	
Capital Reserve, Town Office & Library Expan., Art. 9	50,000		50,000	50,000	0	
TOTALS	\$829,844	\$18,185	\$848,029	\$798,474	\$40,441	(\$1,819)

## GENERAL FUND BALANCE SHEET

### ASSETS

In Hands of Treasurer		
Checking Account	\$530,530	
Con. Comm. Land Acquisition Acct.	40,947	
Con. Comm. Forestry Mgmt. Acct.	3,137	
Off-Site Improvements - Peterson	8,318	
Deposit - Tapply	<u>764</u>	
Total		\$583,697
Taxes Receivable		\$347,497
Tax Liens Receivable		\$160,972
TOTAL ASSETS	\$1,092,166	

### LIABILITIES

Due to School District	\$936,714	
Deferred Revenue	<u>13,369</u>	
TOTAL LIABILITIES		\$950,083

### FUND EQUITY

Reserve For Encumbrances	\$72,159	
Unreserved Fund Balance	<u>69,924</u>	
TOTAL FUND EQUITY		\$142,083
TOTAL LIABILITIES AND FUND EQUITY		\$1,092,166



## SCHEDULE OF TOWN PROPERTY

### AS OF DECEMBER 31, 1991

Description	Value
Town Hall, Lands and Buildings	\$793,600
Furniture and Equipment	45,100
Fire Department	224,300
Equipment	335,000
Highway Dept., Lands & Buildings, Eqpt.	70,000
Parks, Commons & Playgrounds	127,000
Schools, Lands & Buildings, Eqpt.	1,835,600
All Lands & Buildings Acquired Through Tax Collector's Deeds:	
J-002	73,900
F-062	2,000
F-017	14,600
B-037	5,400
J-035	226,900
C-003	48,400
J-058	7,600
H-043	47,200
G-065	5,700
B-049	300
H-070	32,200
H-071	17,700
D-096	63,900
G-033	142,300
<b>TOTAL</b>	<b>\$688,100</b>
All Other Property and Equipment	
Cemeteries	\$224,900
Conservation Commission K-058	3,200
C-011	2,300
Town Dump	333,400
Melendy Pond Authority	1,733,900
Morrill Land	76,900
Palmer Land - B-065-011	164,100
J-33-11	90,000
D-52-53	57,800
F-141	58,400
B-96	29,100
<b>Total</b>	<b>\$2,774,000</b>
<b>TOTAL</b>	<b>\$6,892,700</b>

# TOWN MEETING MINUTES

MARCH 12, 13, 1991

The meeting was opened at 10:00 AM on March 12 by Moderator Thomas I. Arnold, Jr. The ballot clerks were sworn in and the ballots distributed. The warrant was read by Moderator Arnold, and the polls were opened under Article I.

Polls closed at 7:30 PM. The business meeting opened on March 13, 1991 at 7:30 PM.

Total names on checklist	1,478
Total ballots cast	497
Absentee voters	7

## Article I. Results of balloting as follows, with various write-ins omitted.

For Town Clerk/Tax Collector	Nancy B. Howard	456
For Selectman- 3 years	Judy Cook	32
For Assessor- 3 years	Cynthia A. Fottler	439
For Town Treasurer	Sandra L. Fessenden	453
For Overseer of Public Welfare	Marcia T. Farwell	408
For Road Agent	Clarence L. Farwell	385
For Fire Engineer- 3 years	Ronald G. Denehy	291
	George W. Farwell	208
For Recreation Commission- 3 years	Arthur C. Dyer IV	398
(vote for 2)	Louis P. Nadreau	421
For Finance Committee	Arthur J. Belair Jr.	383
(vote for 3)	Nancy A. Brodeur	398
	Michael J. Lynch	399
For Town Auditors (2)	Holly E. Moore	407
(vote for 2)	Frank J. Romanelli	392
For Town Trustee- 3 years	Clarence L. Farwell	379
For Library Trustee- 3 years	Louis C. Price	446

The following were elected from the floor:

Surveyor of Wood & Lumber	Clarence L. Farwell
Memorial Day Committee	Philip Shattuck
	Michael Chase
Committee on Plans for New Cemetery	Erwin Corey
	Clarence L. Farwell
	Warren Welch
Melendy Pond Authority - 5 years	Francis LaFreniere
Sexton	Clarence L. Farwell
Town History Committee	Charlotte Farwell
	Miriam Jepson
	Brendan Denehy

The above were declared elected by Moderator Arnold.

**ARTICLE II.** Motion Allan Fessenden, second Warren Welch to raise and appropriate the sum of \$590,300 for the renovation and expansion of the town hall building, and to authorize the issuance of not more than \$471,000 in bonds or notes in accordance with the provisions of the Municipal Finance Act (Chapter 33 of the RSA'S) and to authorize the selectmen to issue and negotiate such bonds or notes and to determine the rate of interest thereon, and to authorize the selectmen to apply for any federal, state or private funds that may be available to reduce the amount of funding; furthermore to authorize the withdrawal of \$69,300 plus accrued interest to date of withdrawal from the Expansion of Town Offices and Library Capital Reserve Fund created for this purpose, with the balance to be raised by taxes. (Recommended by the Finance Committee and Board of Selectmen 6-0) AMD Jack Flanagan, second Margaret Olson to require that all construction be performed by a person living within a 20 mile radius of Brookline. **AMD DEFEATED - HAND VOTE NAY**

Polls open one hour for ballot vote requiring 2/3 majority. Meeting continued during balloting. **139 BALLOTS CAST: 78 YES 61 NO BALLOT VOTE NAY**

**ARTICLE III.** Motion Russell Heinselman, second George Gray to raise and appropriate the sum of \$726,444 to defray town charges for the ensuing year and make appropriations of the same. AMD Michael Lynch, second Allan Fessenden to increase that sum by \$3,400 to \$729,844 to provide a 2% employee salary increase. **AMD PASSED - HAND VOTE 63 YES, 16 NO** AMD Russell Heinselman, second Clarence Farwell if Article II passes to delete \$9,000 to \$720,844. **AMD VV AYE WITHOUT DISSENT**

**ARTICLE IV.** Trustee Allan Fessenden offered a written statement, attached, to become part of the Trustee of Trust Funds Report. Motion Clarence Farwell, second Russell Heinselman to accept the reports of Agents, Auditors, Committees, and all other Officers heretofore chosen, as amended. **VV AYE WITHOUT DISSENT**

**ARTICLE V.** Motion Marcia Farwell, second Paula Welch, we voted to authorize the Board of Selectmen to borrow money in anticipation of taxes in accordance with RSA 33:7. **VV AYE WITHOUT DISSENT**

**ARTICLE VI.** Motion Marcia Farwell, second Patricia Malenfant, we voted to authorize the Board of Selectmen to apply for, accept and expend money from the state, federal or another government unit or a private source which becomes available during the year in accordance with procedures set forth in RSA 31:95b, provided that no additional Town monies be spent. **VV AYE WITHOUT DISSENT**

**ARTICLE VII.** Motion Allan Fessenden, second Peter Bennett to table this article until the results of Article II are tabulated. Motion Allan Fessenden, second Russell Heinselman, we voted to raise and appropriate the sum of \$50,000 to be placed in the Capital Reserve Fund for expansion of town offices and library. (Recommended by the Finance Committee and Board of Selectmen 6-0) **HAND VOTE AYE**

**ARTICLE VIII.** Motion Ray Kecz, second Ronald Denehy, we voted to raise and appropriate the sum of \$25,000 to be placed in a Fire Department Equipment Capital Reserve Fund. (Recommended by the Finance Committee and the Board of Selectmen 6-0) **HAND VOTE AYE**

**ARTICLE IX.** Motion Barbara Burckes, second Warren Welch, we voted to raise and appropriate the sum of \$10,000 to be placed in a capital reserve fund for a police cruiser. (Recommended by the Finance Committee and the Board of Selectmen 6-0) **HAND VOTE AYE**

**ARTICLE X.** Motion Allan Fessenden, second Clarence Farwell, we voted to raise and appropriate the sum of \$15,000 for the widening of Scabbard Mill Brook Bridge on North Mason Road. (Recommended by the Finance Committee and the Board of Selectmen 6-0) **HAND VOTE YES 49, NO 44**

**ARTICLE XI.** Motion Allan Fessenden, second Clarence Farwell, we voted to accept the following roads contingent on all outstanding fees being paid by the developer and a maintenance bond being in place in the

amount of 10% of the total cost of the road, and that final acceptance has been approved by the Planning Board, Road Inspector, Road Agent, and Board of Selectmen.

Mountain Road, from sta. 0+00 to 25+00  
(Mountain Road Estates subdivision)

Maxwell Drive (Jeffrey Ela subdivision)

## **HAND VOTE AYE WITHOUT DISSENT**

**ARTICLE XII.** Motion Judy Cook, second George Gray, we voted to eliminate all charges to users of the Brookline Ambulance Service. (By petition)  
**HAND VOTE YES 53, NO 14**

**ARTICLE XIII.** Motion Russell Heinselman, second Warren Lang, we voted to authorize the Selectmen to accept private donations of land, interest in land or money for the purposes of contributing to the local matching portion required for acquiring conservation land or interest in land and other costs associated therewith for permanent conservation use under the N.H. Land Conservation Investment Program (LCIP) RSA 221-A, and authorize the Selectmen to apply for and accept the state matching funds under the LCIP for the purposes of acquisition of the fee on lesser interest in conservation land. Said appropriated funds and state matching funds may be expended by majority vote of the Conservation Commission with the approval of the Selectmen. **VV AYE**

**ARTICLE XIV.** Motion Allan Fessenden, second Louise Price, to memorialize Congress to propose a constitutional amendment, for ratification by the states, which would specify that the Congress and the states shall have the power to prohibit the physical desecration of the American Flag. **HAND VOTE YES 13, NO 43**

**ARTICLE XV.** Motion Patricia Malenfant, second Russell Heinselman, we voted to accept the following legacies:

1. The sum of One Hundred Dollars to be used for the perpetual care of the Norman and Helen Garceau lot #SF-8.
2. The sum of Two Hundred Dollars to be used for the perpetual care of the Harry S. Corey lot #219.



3. The sum of Two Hundred Dollars to be used for the perpetual care of the Nason W. Fessenden lot #212.

#### **VV AYE WITHOUT DISSENT**

**ARTICLE XVI.** (By ballot) We voted to adopt an amendment to Article VIII, Number 11, Definitions of the Brookline Zoning and Land Use Ordinance as proposed by the Planning Board by deleting the existing Article VIII, Number 11, Frontage and replacing it with the following: "Frontage - That continuous portion of a lot line bordering on a highway, street, or right-of-way of class five or better, from which access is taken." (Recommended by the Planning Board) **BALLOT VOTE YES 296, NO 125**

On motion by Patricia Malenfant, second Louise Price, we adjourned at 11:20 p.m.

**TOTAL MONIES RAISED: \$829,844**

A true copy attest:  
Nancy B. Howard  
Town Clerk

TAX COLLECTOR'S REPORT

Summary of Tax Accounts  
Fiscal Year Ended December 31, 1991

	CR.		
	1991	.....Levies of .....	Prior
	1990		
Remitted to Treasurer			
During Fiscal Year:			
Property Taxes	\$2,694,647.52	\$435,168.80	
Land Use Change Tax	17,020.00	6,050.00	
Yield Taxes	1,711.28	1,201.61	
Tax Lien Costs	0	3,350.50	
Interest on Land Use Tax	23.87	256.59	
Interest on Yield Tax	2.53	190.23	
Interest on Property Taxes	4,977.16	25,738.67	
Abatements Allowed:			
Property Taxes	4,535.00	768.00	
Yield Taxes	0	0	
Land Use Change Tax	4,600.00	17,900.00	
Uncollected Taxes			
End of Fiscal Year:			
Property Taxes	\$379,040.18	0	
Land Use Change Tax	18,160.00	0	
Yield Taxes	0	0	
Total Credits	\$3,124,717.54	\$490,624.40	



	DR.	.....Levies of .....	
	1991	1990	Prior
Uncollected Taxes -			
Beginning of Fiscal Year:			
Property Taxes		\$435,420.43	
Land Use Change Tax		23,950.00	
Yield Taxes		1,201.61	
Taxes Committed to Collector:			
Property Taxes	\$3,076,655.00	0	
Land Use Change Tax	39,780.00	0	
Yield Taxes	1,711.28	0	
Added Taxes:			
Property Taxes	0	0	
Overpayments:			
a/c Property Taxes	1,567.70	516.37	
Interest Collected on			
Delinquent Taxes	5,003.56	26,185.49	
Tax Lien Costs	0	3,350.50	
Total Debits	\$3,124,717.54	\$490,624.40	

**Summary of Tax Sales/Tax Lien Accounts  
Fiscal Year Ended December 31, 1991**

**CR.**  
**.....Tax Sale/Lien on Account of Levies of .....**  
**1990                      1989                      Prior**

Balance of Unredeemed Taxes of Fiscal Year:		\$89,253.58	\$16,125.93
Taxes Sold/Executed to Town During Fiscal Year:	\$205,619.89	0	0
Interest Collected After Sale/Lien Execution:	4,882.64	6,319.90	5,384.83
Redemption Cost:	863.00	786.50	486.50
Total Debits	\$211,365.53	\$96,359.98	\$21,997.26

**DR.**

Remittance to Treasurer During Fiscal Year:			
Redemptions	\$92,527.65	\$38,816.39	\$15,902.74
Interest and Cost After Sale	5,745.64	7,106.40	5,871.33
Abatements During Year	1,319.31	1,238.57	0
Deeded to Town During Year	0	0	223.19
Unredeemed Taxes End of Year	111,772.93	49,198.62	0
Total Credits	\$211,365.53	\$96,359.98	\$21,997.26

## TOWN CLERK'S REPORT

January 1, 1991 - December 31, 1991

### FILING FEES

Town Officers' Filing Fees .....	\$8.00
<b>Total Paid to Treasurer.....</b>	<b>8.00</b>

### MOTOR VEHICLE PERMITS

MV Permit Fees .....	\$203,164.00
<b>Total Paid to Treasurer.....</b>	<b>203,164.00</b>

### DOG LICENSES

Dog Licenses .....	\$1,705.50
Kennel Licenses .....	49.00
Penalties .....	<u>900.00</u>
<b>Total Paid to Treasurer.....</b>	<b>2,654.50</b>

TREASURER'S REPORT

	Total		Town Accounts 1991	Conservation Commission Accounts 1991	
	All Accounts			Land Acquisition Account	Forestry Management Account
	1991	1990			
CASH ON HAND JAN. 1, 1990	\$676,449.24	\$578,017.63	\$652,465.36	\$21,006.10	\$2,977.78
RECEIPTS:					
From Local Taxes	3,333,238.91	3,338,344.66	3,333,238.91		
From Land Use Change Tax	23,070.00	81,070.00	23,070.00	4,614.00	
From State of N.H.	114,956.24	108,312.34	114,956.24		
From Local Sources					
Except taxes	205,826.50	212,983.00	205,826.50		
Other	96,544.48	313,289.09	94,898.78	1,486.57	159.13
Other - CC Transfer of Funds per Town Meeting Vote	20,728.04			16,114.04	
TOTAL FUNDS AVAILABLE	4,470,813.41	4,632,016.72	4,424,455.79	43,220.71	3,136.91
PAYMENTS:					
Warrant Disbursements	3,884,743.57	3,955,119.34	3,884,743.57		
Other - CC	2,273.22	448.14		2,273.22	
Cash Adj.	100.00		100.00		
CASH ON HAND DEC. 31, 1991	\$583,696.62	\$676,449.24	\$539,612.22	\$40,947.49	\$3,136.91

# DETAILS OF EXPENDITURES FOR 1991 WITH PROPOSED FOR 1992

## COMPARISON OF APPROPRIATIONS FOR 1991, EXPENDED 1991 AND PROPOSED FOR 1992

	Appropriations 1991	Expenditures 1991	Proposed 1992
<b>EXECUTIVE</b>			
Chairman of Selectmen	1,000	1,000	1,000
Selectmen (2)	1,600	1,600	1,600
Overseer of Welfare	250	250	250
Fire Chief/Engineer	200	200	200
Fire Engineers (2)	300	300	300
Auditors	200	200	200
Moderator	100	100	100
Dues	1,215	1,153	1,290
Conventions, Mtgs. & Training	1,400	1,295	1,625
Notices	750	432	500
Fees - Motor Vehicle	4,800	5,006	4,800
Contracted Services:			
Tax Maps	2,300	967	2,300
Town Report	2,300	2,275	2,300
Preservation of Town Records	725	722	800
Travel	900	537	700

Office Salaries	40,300	37,089	42,047
Office Equipment	0	0	350
Miscellaneous	100	50	100
Revised Statutes	300	279	300
Bldg. Inspection Fees	0	230	0
<b>TOTALS</b>	<b>\$58,740</b>	<b>\$53,685</b>	<b>\$60,762</b>

**ELECTION & REGISTRATION**

Town Clerk	1,250	1,250	1,250
Supervisors of Checklist (3)	150	150	600
Ballots	120	100	200
Salaries	75	70	400
Checklist	0	0	100
New Equipment	0	0	50
Supplies	50	338	450
Vital Statistics	75	141	75
<b>TOTALS</b>	<b>\$1,720</b>	<b>\$2,049</b>	<b>\$3,125</b>

**FINANCIAL ADMINISTRATION**

Chairman of Assessors	600	600	600
Assessors (2)	1,000	1,000	1,000
Tax Collector	1,250	1,250	1,250
Treasurer	1,000	1,000	1,000
Office Eqpt. Maint.	2,500	1,928	2,460
Office Supplies	4,000	3,336	3,000
Postage	3,000	2,999	3,000

Recording Fees	700	554	700
Tax Lien Costs	5,000	4,482	5,000
Telephone	3,600	3,165	3,500

**TOTALS** **\$22,650** **\$20,314** **\$21,510**

**REAPPRAISAL OF PROPERTY**

Forms & Supplies	100	0	0
Vouchered Expensees	375	185	450
Updates	2,500	3,368	4,176
Conversion	600	920	0

**TOTALS** **\$3,575** **\$4,473** **\$4,626**

**LEGAL EXPENSES**

**\$8,000** **\$4,283** **\$5,000**

**EMPLOYEE BENEFITS**

Health	21,795	21,268	26,188
NH Retirement	7,158	6,950	6,843
FICA/Medicare	5,862	3,828	9,195

**TOTALS** **\$34,815** **\$32,046** **\$42,226**

**PLANNING & ZONING**

Consulting Services	14,500	15,925	14,400
Training & Education	600	457	500
Recording Fees	400	105	200
Office Equipment	100	81	100



Notices 300  
Water Resource Study 240  
C.I.P. 2,500  
1,100 0

TOTALS \$19,500 \$19,308 \$16,600

GENERAL GOVERNMENT BUILDINGS

Electric Heat 6,300 5,286 5,500  
Indoor Lights 4,200 4,024 4,200  
Outdoor Lights 630 617 630  
Water Heater 130 100 130  
Cleaning Supplies 200 209 200  
Town Hall Maint. & Improvements 11,000 5,519 2,000  
Ambulance Maint. & Improvements 4,350 6,574 2,900  
New Equipment 300 0 0

TOTALS \$27,110 \$22,329 \$15,560

CEMETERIES \$3,000 \$3,000 \$5,000

INSURANCE

Workers Comp. 4,138 4,139 3,000  
Accident & Health 425 400 425  
Bonding 739 739 744  
Public Officials Liability 1,500 1,377 1,350  
Property/Liability/Auto 24,187 23,653 26,000

TOTALS \$30,989 \$30,308 \$31,519

**ADVERTISING & REGIONAL ASS'N**

**\$1,431** **\$1,431** **\$1,437**

**POLICE DEPT.**

Salaries	110,070	109,944	115,185
Vehicle Operations	12,214	14,698	13,158
Administration	2,835	2,852	2,117
Communications	2,060	2,235	2,276
Uniforms	1,200	1,244	1,500
New Equipment	0	0	3,500
Equipment Repair	300	788	300

**TOTALS**

**\$128,679** **\$131,761** **\$138,036**

**AMBULANCE SERVICE**

**Volunteers:**

First Aid Supplies	500	561	600
Office Supplies	150	207	200
Training	4,000	2,214	3,200
New Equipment	1,400	1,558	1,200
Hep. B Shots	500	240	540

**Ambulance:**

Gas, Oil & Maintenance	1,100	1,041	1,100
Radio & Pager Maintenance	400	686	500
Oxygen	200	236	300
New Equipment	510	525	750

**Building:**

Oil & Electricity	1,750	1,775	1,750
Telephone	500	621	500

Paid Attendants:			
Salaries	41,840	42,404	44,459
Uniforms			300
Training			800
<b>TOTALS</b>	<b>\$52,850</b>	<b>\$52,068</b>	<b>\$56,199</b>
<b>FIRE DEPARTMENT</b>			
Gas, Oil & Repairs			
Salaries	3,800	3,455	6,500
Training	6,281	6,281	7,960
Oxygen & Chemicals	800	837	1,500
Tools	300	397	1,500
	300	155	300
Station Supplies & Repairs	1,400	1,158	4,200
Radio Repairs	1,000	1,320	1,200
New Equipment	1,000	1,326	1,000
New Eqpt. - Personal gear	3,000	3,788	3,000
Retirement	200	168	170
NH Association	150	140	140
Mutual Aid	55	55	100
Dry Hydrants	800	687	1,000
Fuel Tank & Oil	1,400	1,172	1,600
Miscellaneous	200	0	0
Forest Fires	1,200	403	900
Engineers Expense	300	262	100
Steward	800	800	800
<b>TOTALS</b>	<b>\$22,986</b>	<b>\$22,404</b>	<b>\$31,970</b>



**PEST CONTROL**

Salary	200	208	200
Licenses	200	158	200
Boarding	350	83	250
Expenses	225	26	125
<b>TOTALS</b>	<b>\$975</b>	<b>\$475</b>	<b>\$775</b>

**HEALTH**

Home Health & Hospice Care	4,329	4,329	4,700
Community Council	808	808	1,126
St. Joseph Community Service	180	180	240
Nashua Mediation Program	100	100	100
Milford Regional Counseling	800	800	800
<b>TOTALS</b>	<b>\$6,217</b>	<b>\$6,217</b>	<b>\$6,966</b>

**PUBLIC WELFARE**

General Assistance	2,000	2,641	4,000
<b>TOTALS</b>	<b>\$2,000</b>	<b>\$2,641</b>	<b>\$4,000</b>

**RECREATION**

Ball Park Maintenance	3,000	2,211	3,000
Park Improvements	2,000	2,866	2,000
Miscellaneous	700	586	700
<b>TOTALS</b>	<b>\$5,700</b>	<b>\$5,663</b>	<b>\$5,700</b>

**LIBRARY**

Telephone	350	375	360
Postage	75	81	80
Supplies	350	333	250
Miscellaneous	50	67	0
Binding	0	28	0
Eqpt. Maint. & Repair	227	90	239
Professional Dues, etc.	450	483	465
Mileage	300	178	300
Media: Books, Magazines, Audio Visual	6,160	5,741	6,160
Equipment	100	0	0
Education	184	340	400
Programs	75	127	75
Salaries	14,340	14,372	15,185
FICA-Medicare	205	651	1,162
<b>TOTALS</b>	<b>\$22,866</b>	<b>\$22,866</b>	<b>\$24,676</b>

**PATRIOTIC PURPOSES**

<b>TOTALS</b>	<b>\$500</b>	<b>\$500</b>	<b>\$650</b>
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**CONSERVATION COMMISSION**

Conservation Camp	200	185	150
Trail Eqpt. - Maintenance	200	0	25
Conferences	100	28	100
Memberships	100	150	150
Miscellaneous	100	111	50
Community Education	0	0	180
Bal. trans. to Cons. Comm. Acc't		226	
<b>TOTALS</b>	<b>\$700</b>	<b>\$700</b>	<b>\$655</b>

CAPITAL RESERVE

Town Offices & Library, Art. 7	\$50,000	\$50,000
Fire Dept. Eqpt., Art. 8	25,000	25,000
Police Cruise, Art. 9	10,000	10,000

OTHER EXPENDITURES

Reval, 1988, Art. 6	\$3,580	\$3,580
Scabbard Mill Br. Bridge, Art. 10	50	50
Legal, 1990, Art. 11	3,334	3,334
Unemployment Benefits	2,969	2,969
Land Use Money to Cons. Comm. Fund	4,614	4,614
Taxes Bought by Town	205,620	205,620
Rebates & Refunds	6,883	6,883
Owed to Cons. Comm. - prev. war. art.	15,888	15,888
Energy Study	2,200	2,200
Completion of Rideout Lane	4,075	4,075
Road Improve., 1987, Art. 7	24,508	24,508

PAYMENTS TO OTHER GOVERNMENTS

Taxes Paid to County	\$235,054	
Payments to School - 1990-1991	1,164,519	
Payments to School - 1991-1992	681,526	731,499
Payments to Co op - 1991-1992	731,499	

TOTAL PAYMENTS FOR ALL PURPOSES

\$3,884,743



# BROOKLINE AMBULANCE SERVICE REPORT

## CALLS FOR 1991

Allergic Reactions.....	4	Head/Neck/Back Injury.....	6
Asthma Attack.....	1	Hemorrhaging.....	1
Behavioral Incidents .....	5	Home Illness.....	8
Burns .....	1	Lifeline Call.....	1
Cancer Patient.....	1	Motor Vehicle Accidents.....	9
Cardiac/Stroke .....	13	Poisoning.....	1
Choking/Seizures.....	4	Recreation Vehicle Accidents.....	4
Diabetic Reactions.....	2	Respiratory Distress.....	12
Falls .....	9	Swimming Accident .....	1
Fire/Police Standby.....	3	Transfers between Hospitals.....	9
Fractures.....	2	Mutual Aid Given.....	6

TOTAL CALLS: 103

TOTAL PATIENTS: 105

The Service experienced an 80% increase in calls during 1991. Town Meeting in March 1991 voted to end all charges for ambulance service. Some patients have made donations to the Ambulance Association for new equipment purchases and the Association purchased a new stretcher for the ambulance.

At the end of 1991, the Service roster consisted of 2 paid daytime attendants and 10 volunteer attendants who cover nights, weekends and holidays. The daytime attendants are certified as EMT-EOA's, 2 volunteers as EMT-EOA's, 2 volunteers as EMT-A's and 6 volunteers as Advanced First Aiders. All attendants hold NH Ambulance Attendant licenses. There are also 4 training members who will complete their training and become licensed in 1992.

Building improvements have made the Ambulance Bay more serviceable for many years of continued use. Proper preventative maintenance on the 1987 ambulance with 11,000 miles should ensure serviceability for at least 3 more years.

Training has a high priority. Monthly drills have focused on subjects necessary for continuing education certification. We have encouraged upgrading of skill levels for all attendants and researched new equipment to meet the changing needs for emergency medical care in the community.

The Service is always seeking Brookline residents who are interested in volunteering to provide emergency medical care in the community. We provide the training necessary for certification. To learn more about this opportunity, please call the Ambulance Bay anytime at (603) 672-6216.

The Service is appreciative to all Town officials for their cooperation and helpfulness during the year. Many interested residents have also made extra efforts in supporting the Service through the year which benefits the entire community.

Wesley N. Whittier  
Ambulance Director

# TRUSTEES OF TRUST FUNDS

## BROOKLINE, NH

	Balance Jan. 1, 1991	Interest	Expended	Town Appropriation	Balance
<b>CAPITAL RESERVE FUNDS</b>					
Town Hall Expansion	69,278.47	7,058.36	0.00	50,000.00	126,336.83
Fire Department	0.00	684.39	0.00	25,000.00	25,684.39
Police Cruiser	0.00	273.76	0.00	10,000.00	10,273.76

### PERPETUAL CARE FUNDS

Reported 01/01/91

\$46,996.62

#### Received in 1991

1. Dorothy & David W. Irwin, Lot #SF-8 50.00
2. Swearingen/Morgan, Lot #325-A 150.00
3. Norman E. & Gabrielle E. Williams, Sr., Lot #217-A 100.00
4. Terence & Beatrice Denehy, Lots #17 & 18 200.00
5. David W. & Thelma B. Fessenden, Lot #202 200.00
6. John G. & Olivia F. Zapareski, Lot #325-B 100.00  
800.00

Total Perpetual Care Funds  
12/31/91 \$47,796.62

## COMMON TRUST LIBRARY

Total Common Trust Library	\$10,945.06
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(Income of \$843.30 paid to Trustees of Brookline Library)

## COMMON TRUST III

Balance 1/1/191

Principal Balance 621.94

Unexpended Income Balance	3,227.57
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Balance 12/31/91	\$3,849.51
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**SCHOLARSHIP TRUST**

Balance 1/1/91

7,021.53

## Interest Earned

541.05

Balance 12/31/91

**\$7,562.58**

## TRUSTEES OF TRUST FUNDS

Allan O. Fessenden

**John A. Tomaso**

**Clarence L. Farwell**

# **TRUSTEES OF TRUST FUNDS** **BROOKLINE, NH** **CASH RECEIPTS AND EXPENDITURES 1991**

	RECEIPTS	EXPENSES	BALANCE
		2,367.00	
		528.00	
		105.00	
	3,000.00		
	\$3,000.00	\$3,000.00	\$0.00

## **GENERAL FUND**

Randall Farwell  
 John Austin  
 Kevin Austin  
 Town Appropriation

## **PERPETUAL CARE FUND**

Balance Jan. 1, 1991	53,882.03		
Randall Farwell		3,710.50	
Clarence Farwell		2,190.50	
Sandra L. Fessenden		121.50	
B.S.M. Inc. - Computer Pkg. (Refund Deposit paid 1990)	600.00		
Bank Fee		10.00	
Interest on Funds	7,507.57		
	\$61,989.50	\$6,032.50	\$55,957.00

## BROOKLINE LIBRARY TRUSTEES

### 1991 ANNUAL REPORT

During difficult economic times, more and more people turn to the public library for help, information and free entertainment. Such was the case at the Brookline Library which had its busiest year ever with circulation increasing 55.9% over 1990.

In addition to the regular summer reading program and party, the spring, summer, fall, winter and Christmas story hours for 3-1/2 to 5 year olds, and the story hours for 2 year olds, the library sponsored a performance of "Domenic" by the cast of Andy's Summer Playhouse. The play was well attended and enjoyed by young and old alike. Another important program offered this past year was the Job Search Seminar sponsored jointly by the Hollis and Brookline Libraries.

The trustees would like to thank Librarian Claudette Gill and Assistant Librarian Claire Halley for the fine job they are doing. We have a host of other people to thank also. Among them is Tom Arnold whose efforts resulted in a donation to the library of over \$26,000 worth of library furnishings from GE AEROSPACE of Burlington, MA. Included were such items as tables, chairs, card catalogues, a computer desk and wooden shelving. It took three trips and six truckloads to move everything and we are grateful to all the people who worked so hard to do this.

Thank you also to Ben Chandler who has allowed us the use of his storage facilities. Our hope is that we will have the necessary space to be able to use all this beautiful library furniture in the near future.

We would also like to thank the people who have volunteered their time or donated money, books or other material to the library. Their efforts have enriched the library and thereby the whole town. May we express our sincere thanks to all.

Respectfully submitted,

Ellen deGuzman  
Louise Price  
Eleanor Monius

Library Trustees



## TREASURER'S REPORT 1991

1991 Town Appropriation \$22,866.00

1991 Expenditures			
Telephone		\$375.22	
Postage		80.54	
Supplies		333.02	
Miscellaneous		66.50	
Binding		28.15	
Maintenance and Repairs		90.00	
Professional Dues and Fees		483.00	
Mileage		178.25	
Education		340.00	
Media - Books	\$3,858.04		
Magazines	1,126.53		
Audio-Visual	<u>756.97</u>	5,741.54	
Programs		126.64	
Salaries		14,371.75	
FICA		<u>651.39</u>	<u>\$22,866.00</u>

1991 Receipts	
Balance on hand, January 1, 1991	\$1,136.44
Trust Fund Income	1,065.69
Interest	307.99
Fines	1,350.77
Copy Machine	45.55
Gifts	322.66
Book Sale	<u>152.47</u>
Total	\$4,381.57

Expenditures - Books	\$3,109.62	
Programs	<u>226.00</u>	<u>3,335.62</u>

Balance on hand, December 31, 1991	1,045.95
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**Special Account - Brookline Friends of the Library Fund**

Balance on hand, January 1, 1991		\$4,952.10
Receipts	\$646.50	
Interest	<u>197.98</u>	<u>844.48</u>
		5,796.58
Expenditure		<u>574.00</u>
Balance on hand, December 31, 1991		\$5,222.58

Louise C. Price, Treasurer  
Board of Library Trustees

**BROOKLINE PUBLIC LIBRARY  
STATISTICS 1991**

Number of Registered Patrons	990
Books Purchased	617
Total Items in Library	13,863
Total Gifts	174
Total Discards	674
Magazines	61
Newspapers	3
Records	657
Cassettes	230
Videos	117

**CIRCULATION:**

Adult Fiction	5721
Adult Non-Fiction	<u>2729</u>
Total	8450

Juvenile Fiction	6382
Juvenile Non-Fiction	<u>2364</u>
Total	8746

Magazines	1899
Videos	1677
Audio Visual	743
Misc.	82
Interlibrary Loan	<u>1779</u>

Total Circulation	23,550
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## REPORT OF THE POLICE DEPARTMENT 1991

1991 began on a most tragic note. On January 17, a plane crash occurred on Birch Hill about 1 mile in from Old Milford Road. Killed in this crash were two young adults out of Daniel Webster College in Nashua, Michael Keaton and Karen Maloney. Michael was 23 and Karen only 21. The following afternoon we learned of the death of Richard and Sharon Albertini of Mason Road. Ironically, they too, had died in a plane crash in Florida. They were two very wonderful people committed to their community and it's citizenry. I must admit that I wondered if this was an omen of what 1991 was to bring.

With the exception of New Years Eve, when an attempt was made on the life of Officer Robert Pichette, this would not be the case. Although overall activity and calls for service were up 11.5% for the year, the workload was manageable. This was made possible by the graduation of Officers Brian McCarthy and James Crocker from the New Hampshire Police Academy. I am personally proud of their accomplishments while at the Academy and as officers of this department. I would also like to take this opportunity to publicly thank each of my part time officers for their professionalism and dedication to service. Although property crimes actually went down a slim 1%, crimes against people and acts of violence increased by 36% with reported assaults increasing by 233% and Domestic Disturbances by 57%. Motor Vehicle traffic stops increased by 30% which hopefully accounts for the 14% reduction in accidents and the 27% reduction in reported motor vehicle complaints.

The Departments goals for 1992 are to hopefully move into new quarters in the lower portion of the Town Hall. If all goes well and the plan is approved this move could be completed by the end of the year. This would allow the department to function as it should without constant reliance on the Towns of Hollis, Milford and Amherst for the use of their facilities. Not only would this allow us to offer more to the residents of Brookline it would reduce the time an officer has to spend outside of Brookline on routine matters by an estimated minimum of 175 hours a year. We also hope to streamline operations with the addition of a much needed computer system. This system would replace the out-dated method of "hard-copy" filing and record keeping. I have projected that this system would have a payback time of less than 2 years.

It is our every intent to be sensitive to the wants and needs of each and every citizen of the Town of Brookline. Your help in this area is needed and

appreciated. I would sincerely consider any ideas or suggestions forwarded to me which would accomplish this ideal.

In closing, I would like to take this time to thank all of you for the opportunity to serve as your police chief. I hope that in some way our department can add to the quality of life here in Brookline, N.H.

Respectfully yours,  
Louis P. Nadreau  
Chief of Police

1991 POLICE ACTIVITY

CRIMINAL ACTIVITY

Attempted Murder .....	1
Assaults .....	10
Burglaries .....	16
Criminal Mischief .....	85
Criminal Threatening .....	7
Criminal Trespass .....	49
Disobeying Officer .....	6
Disorderly Conduct .....	12
Forgery .....	3
Fraud .....	1
Harassment .....	25
Issuing Bad Checks .....	20
Misrepresenting Age .....	3
Littering .....	6
Reckless Conduct .....	4
Thefts .....	60

ARRESTS

Assault .....	1
Burglary .....	3
Criminal Trespass .....	1

NON-CRIMINAL ACTIVITY

Alarm Activations .....	105
Animal Complaints .....	92
Domestic Disturbances .....	33
Fire Department Assists .....	23
Juvenile Complaints .....	16
Lost/Found Property .....	38
Misc. Police Service .....	80
Medical Assists .....	64
Mutual Aid Requests .....	162
Neighbor Disputes .....	6
Noise Complaints .....	38
Rec. Vehicle Complaints .....	11
Pistol Permits Issued .....	75
Police Services .....	162
Prowler Complaints .....	6
Suspicious Persons .....	35
Suspicious Vehicles .....	38
Unsecure Properties .....	53
House Checks .....	118

MOTOR VEHICLE ACTIVITY

Disobeying Officer .....	1
Disorderly Conduct .....	1
Driving After Susp.....	11
Driving While Intoxicated .....	13
Misrepresenting Age .....	2
Other .....	11
Possession Drugs/Alcohol .....	14
Prohibited Acts.....	8
Protective Custody.....	21
Warrant Arrests.....	7

Abandoned/Disabled Vehicles ..	34
Accidents.....	62
Motor Vehicle Complaints. ....	37
Motorists Assists .....	44
Parking Tickets Issued .....	24
Summons Issued .....	811
Warnings Issued .....	2656

Respectfully submitted,  
 Louis P. Nadreau  
 Chief of Police

PLANNING BOARD STATISTICS

1991

Non-residential Site Plans Approved .....	2
Non-residential Site Plans Disapproved .....	0
Subdivisions Approved .....	5
Subdivisions Disapproved .....	0
New Lots Created .....	29
Lot Line Adjustments Approved.....	3
Lot Line Adjustments Disapproved .....	0

BOARD OF ADJUSTMENT STATISTICS

1991

Cases Heard.....	7
Approved .....	5
Denied .....	1
Continued .....	0
Withdrawn.....	1

## MELENDY POND AUTHORITY

1991

Cash on Hand - January 1, 1991:	\$ 27,911.05
Received on Leases	1,880.00
Interest on Deposits	<u>2,114.39</u>
Total	31,905.44

Expenses:

Road Repairs	<u>385.00</u>
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Cash on Hand - December 31, 1991:	\$31,520.44
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The assessed valuation of buildings on the Melendy Pond Authority for 1991 was \$915,300, with an anticipated tax return to the town of \$15,926.

Peter Bennett, Chairman  
Randolph Haight, Secretary  
Russell Haight, Treasurer  
Leonard Dunton  
Francis LaFreniere

## AUDITOR'S REPORT

We have audited the balance sheet for the Town of Brookline NH as of 12/31/91 and the related components of revenue and expenses for the year ended. Our responsibility is to express an opinion on the financial statement based on our audit.

We conducted our audit in accordance with the State of New Hampshire standards. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statement is free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts in the financial statement. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statement referred to presents fairly, in all material respects, the financial position of the Town of Brookline NH as of December 31, 1991 and its cash flow for the year ended in conformity with the State of New Hampshire.

Holly Moore  
Frank Romanelli



## BUILDING INSPECTOR'S REPORT

### PERMITS ISSUED IN 1991

TYPE OF PERMIT	NO. ISSUED	REVENUE
New Homes .....	55	* \$10,477.99
Duplexes .....	0	00.00
Additions/Alterations-Residential .....	20	1,275.00
Commercial Buildings-New .....	1	365.36
Permit Renewal Fee- Commercial .....	1	25.00
Residential .....	1	25.00
Additions/Alterations-Commercial .....	0	00.00
Garages .....	5	325.00
Sheds and Barns .....	14	650.00
Pools .....	1	25.00
Decks and Porches .....	4	150.00
Plumbing .....	4	190.00
Electrical .....	20	764.75
Public Buildings .....	0	00.00
Masonry .....	0	00.00
Fines .....	0	00.00
Driveway Permits .....	44	1,125.00
Building Code Book .....	1	25.00

**TOTAL REVENUE RECEIVED \$15,423.10\***

\*Includes Overcharge of \$4.64 for New Home permit.

Total Permits Issued..... 170

The process of reviewing septic system design plans to ensure compliance with the Town wetlands ordinance has been working smoothly. All designers and developers have included the additional step in their approval schedule with the State of New Hampshire.

The Building Inspector has attended several seminars during the year to enhance his ability to perform better inspections. The State Electrical and Plumbing Inspectors have visited to advise on the commercial projects and to follow up on contractor complaints.

The Building Inspector's office is open daily from 8:00 to 9:00 am for review of system design and building plans and accepting permit applications. Inspections can be scheduled by calling (603) 673-8925 (which is answered up until 2:00 pm daily) with 24-hour notice. All inspections are done during normal daytime hours on regular Inspector workdays.

Wesley N. Whittier  
Building Inspector

## 1991 ROAD AGENT'S REPORT

### GENERAL MAINTENANCE

Budget Appropriation		72,000.00
Expenditures		
Patching		
Brox Industries - cold patch	798.20	
Eqpt. & Labor	<u>6,190.00</u>	
		6,988.20
Clean-up		
F.B. Hale Inc. - Sweeper	2,675.07	
Eqpt. & Labor	<u>1,140.00</u>	
		3,815.07
Drainage		
Excavating Ditches	5,332.50	
Cleaning Culverts, etc.	<u>3,466.00</u>	
		8,798.50
Graveling & Grading		
Granite State - Crushed gravel	1,266.57	
Burbee Sand & Gravel	1,313.00	
Grader	3,535.00	
Eqpt. & Labor	<u>7,124.00</u>	
		13,238.57
Miscellaneous		
State of NH - Dam Permits	400.00	
Bingham Lumber	240.80	
Tapply Lumber	144.00	
New Earth Creations	600.00	
David Ketchen - Mulch	21.00	
Stop Signs & Posts	363.50	
State of NH - signs	343.21	
Cleanup of Storm	1,477.50	
Lunches for inmates	73.83	
Mason Road	869.32	
Trash Cleanup	655.00	
Dump Cleanup	1,665.00	
Installing Planks	360.00.	
Loam	30.00	
Misc.	<u>3,287.50</u>	
		10,530.66

Sealing		
Brox Industries - hot top	5,786.24	
Burbee Sand & Gravel	1,372.00	
NH Bituminous	4,765.80	
Sanders etc.	3,817.50	
Shimming - Eqpt.	3,792.50	
Cleaning edges	<u>4,334.50</u>	
		<u>23,868.54</u>
Total Expenditures		67,239.54

**SNOW PLOWING**

Budget Appropriation		10,000.00
Expenditures		
Town of Milford	250.00	
David Kinney	120.00	
Eqpt. & Labor	<u>14,564.75</u>	
Total Expenditures		14,934.75

**SANDING**

Budget Appropriation		19,700.00
Expenditures		
Sand - 1078 yds @ 2.75	2,964.50	
Burbee Sand & Gravel	770.00	
C.E. Corey - Trucking	210.00	
Claremont Chemicals	315.51	
Trucks & Eqpt.	<u>16,665.00</u>	
Total Expenditures		20,925.01

**BRUSH CUTTING**

Budget Appropriation		2,500.00
Expenditures		
David Ketchen - Machine Mowing	<u>2,150.00</u>	
Total Expenditures		2,150.00

**SIDEWALKS**

Budget Appropriation		7,500.00
Expenditures		
Brox Industries - hot top	993.28	
Fletcher Granite - curb	666.75	
Eqpt. & Labor	<u>1,812.50</u>	
Total Expenditures		3,472.53

### TREE WARDEN

Budget Appropriation		1,300.00
Expenditures		
Removal of dead trees	450.00	
Storm of July 21st	4,205.00	
Removal of tree - Dupaw Gould	<u>335.00</u>	
Total Expenditures		4,990.00

### STREET LIGHTING

Budget Appropriation		5,000.00
Expenditures		
Public Service of NH	<u>4,905.66</u>	
Total Expenditures		4,905.66

### GENERAL HIGHWAY EXPENSE

Budget Appropriation		400.00
Expenditures		
Public Service of NH	<u>340.53</u>	
Total Expenditures		340.53

TOTAL BUDGET APPROPRIATION	118,400.00
TOTAL EXPENDITURES	118,958.02

OVERDRAFT	(\$558.02)
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### MASON ROAD IMPROVEMENTS

MONIES AVAILABLE AS PER ART. 12, 1987		24,508.00
Expenditures		
T.F. Moran Inc.	13.96	
David Farwell Const.	2,175.00	
Penn Culvert	490.36	
Burbee Sand & Gravel	1,755.00	
C.E. Corey	210.00	
Continental Paving	5,338.00	
Eqpt. & Labor	<u>14,525.68</u>	
		24,508.00

Balance in Road Improvements	0.00
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Clarence L. Farwell

The following is a list of subdivision roads the Town has accepted at Town Meetings.

1987	Flint Meadow Drive	4000 ft
	Parker Road	2000 ft
	Myopia Hill Road	1050 ft
	Eddy Avenue	850 ft
	Nichols Avenue	1200 ft
	Frances Drive	1000 ft
	Millbrook Road	950 ft
1988	Potanipo Hill Road	2100 ft
	Wallace Brook Road	3700 ft
	Bear Hill Road	800 ft
	Kodiak Road	2000 ft
1989	Parker Road	3050 ft
	Cranberry Lane	1600 ft
	Heritage Circle	800 ft
	So. Spaulding Brook Road	1000 ft
	Quentin Drive	1000 ft
	Beaver Pond Drive	1300 ft
1990	Shattuck Lane	1200 ft
	Birch Hill Road	1300 ft
	Hillside Drive	800 ft
	Captain Douglass Drive	800 ft
	Conneck Road	2000 ft
	McIntosh Road	1550 ft
1991	Mountain Road	2500 ft
	Maxwell Drive	<u>1200 ft</u>
		39,750 ft

= 7.5 miles

The following is the amount of money in the budget directly attributed to the miles of town roads for general maintenance, snowplowing, sanding and brush cutting.

1987	\$89,500.00
1988	\$89,500.00

1989	\$94,900.00
1990	\$104,200.00
1991	\$104,200.00

While the money has increased by 16.5%, the miles of roads have increased by 30%. This year I have increased the budget by \$5600 or 5.3%. As the total mileage and the cost of operation increases, the budget will increase.

Thank you for your support,  
Clarence Farwell  
Road Agent





## BROOKLINE VOLUNTEER FIRE DEPARTMENT

### 1991 REPORT OF THE FIRE ENGINEERS

The Brookline Fire Dept responded to a total of 71 calls this year, which amounted to 1,243.25 man hours breaking down as follows:

- 18 mutual aid calls
- 4 structure fire calls
- 7 chimney fire calls
- 5 car accident calls
- 2 alarm activations calls
- 1 care fire call
- 4 special detail calls

30 other calls, including, plane crash, trees on wires, oil burner problems, smoke investigations, dump wet downs etc, unattended permit fires, illegal burns, electrical fires, & storm assistance.

A great number of hours by the men was spent training and doing fire scenarios, to be ready when the call comes. A new air cascade trailer was built and donated by the firefighters at no cost to the town and will be a great asset at future fires & training. The town is growing by leaps & bounds and as it does the men continuously try to upgrade their equipment & training.

They would also like to thank the many townspeople who so generously support the breakfasts put on by the firefighters turned cooks.

As I close this report I would like on behalf of the other fire engineers and myself as Chief, to thank the townspeople for their support and cooperation this past year.

Board Of Fire Engineers  
Ray Kecz, Fire Chief  
Ronald Denehy  
Paul Dougherty

## MAX COHEN MEMORIAL GROVE

Beginning Balance - 1991		\$2,722.08
Memberships		8,536.00
Swimming Lessons		1,486.00
Total Available		\$12,744.08
Expenses:		
Payroll:		\$7,979.75
Lifeguards/Managers	\$7,417.50	
Instructors	562.25	
Equipment		50.00
First Aid Kit	50.00	
Maintenance		1,188.23
Water Test	67.50	
Portable Privies	420.00	
New England Telephone	300.43	
Printing/Postage	400.30	
Misc.		1,055.65
Beach Repair	775.00	
Red Cross, etc.	253.25	
Labels/Melons	27.40	
Total Expenses		\$10,273.63
Balance 12/31/91		2,470.45

## REPORT OF TOWN FOREST FIRE WARDEN

1991 was a very dry and busy year for the New Hampshire Forest Fire Service as well as local fire departments due to our increase in the number of fires. Our three major causes of fires in 1991 were non-permit, children and smoking materials. 450 wildland fires in New Hampshire burned approximately 150 acres for an average fire size of one-third acre.

Primarily, the local fire department is responsible for extinguishing these fires. Keeping the average fire size this small is a tribute to early detection by citizens, our fire tower lookout system and the quick response of our trained local fire departments.

In every municipality, there is a Forest warden and several Deputy Wardens that are responsible for directing suppression action on wildland fires, working with other fire department members under the direction of the N.H. Forest Fire Service to make sure that all fire department members are properly trained and equipped for suppressing wildland fires. Forest Fire Wardens and Deputy Wardens receive specialized training each year, presented by the N.H. Forest Fire Service, to keep their skill level and knowledge of forest fire laws up to date.

The local Warden and selected Deputy Wardens are also responsible for issuing burning permits for any open burning that is to be done in their community. In New Hampshire, any open burning, except when the ground is completely covered with snow, requires a written fire permit prior to lighting the fire. Before doing any open burning, it is recommended that you contact your local fire department to see if a permit is required and to save your community the cost of sending fire equipment on a false alarm. Any person violating the permit law (RSA 224:27) shall be guilty of a misdemeanor.

The Town of Brookline did not for the year of 1991 record a brush fire. This was accomplished mostly with the cooperation of people first obtaining a burn permit.

Please help your local Warden and fire department by requesting a fire permit before kindling a fire, be understanding if they tell you it is not a safe day to burn and help keep New Hampshire green! Thank you for being fire safe.

Brian Dubois  
Forest Ranger

George W. Farwell  
Forest Fire Warden

## **BROOKLINE CONSERVATION COMMISSION**

### **1991 ANNUAL REPORT**

The Conservation Commission is proud to report that our conservation newsletter "Our Place" is now in its 8th year. Sid Hall, Jr. continues to produce, with the help of other volunteers, a valuable vehicle for education which is mailed to each address in town.

Our regular work load of reviewing dredge and fill applications to the N.H. Wetlands Board and advising the Planning Board and the Board of Adjustment on applications required less time than in previous years due to the reduced number of projects. This allowed us time to prioritize other projects and to concentrate on the Prime Wetlands designation process. Milner Wallace and Libby Wehrle-Anderson were voted co-chairman.

The majority of our time in 1991 was spent on the Prime Wetlands project. This involved interviewing and hiring a consultant to map the large areas of very poorly drained soils and to complete the necessary field work. Donna Caruso put in many hours as coordinator of this project. The maps and accompanying report are the basis of the warrant article presented for a ballot vote in March, 1992. If the town votes to designate these 11 wetland areas as Prime Wetlands, the N.H. Wetlands Board will consider them for acceptance. After they are accepted by the N.H. Wetlands Board, they will have a higher level of review when dredge and fill applications are submitted. A public hearing in Concord will automatically be held and the town will have 28 days to appeal a permit after it has been issued.

Trail maintenance has been continued by a dedicated group of Conservation Commission members and other volunteers under the leadership of Dave Anderson. Work concentrated on maintaining the trail at the Palmer Wildlife Preserve adjacent to Route 13 in the north end of town. Plans for 1992 include trail building on the "Merrill Lot" adjacent to Melendy Pond and on the conservation land in the Oak Hill Estates subdivision to be generously donated to the town by Tom Moran.

Miriam Jepson continued the tradition of town beautification with the planting of annuals at Bond Street/Route 13 and at the Town Hall. Many thanks to her for this and for her participation in other conservation activities.

Forestry management centered on the land near the town transfer station. When the "tornado" went through that area last summer, many trees were knocked over. Craig Birch of New Eng. Forestry Foundation supervised the clean-up and sale of the timber. Eight hundred dollars was netted. A small lot southeast of the dump is presently being logged of the mature trees. The Conservation Commission plans to continue the tree management of the forests on town land. Wise use of this natural resource will produce better lumber and yield the town some extra funds.

## MARRIAGES

DATE/PLACE	GROOM/BRIDE	RESIDENCE	BY WHOM MARRIED
Jan. 19 Nashua	Brian C. Rogers Sheila N. Prouty	Brookline, NH Brookline, NH	Jeffrey C. Evans Clergyman
Jan. 31 Brookline	Wattawat Keosung Yuphaphorn Suwanthab	Hubbardston, MA Hubbardston, MA	William Quigley Justice of the Peace
Mar. 30 Nashua	James P. Kellerman Suzanne M. Francis	Brookline, NH Brookline, NH	Natalie Beckley Manor Justice of the Peace
Apr. 13 Wilton	Steven C. Melanson Lisa A. Nickerson	Brookline, NH Milford, NH	Fr. Andrew Cryans Clergyman
Jun. 29 Manchester	Michael E. Monahan Michelle J. Paquette	Brookline, NH Brookline, NH	Brenda Rae Baker Justice of the Peace
Jul. 04 Nashua	Philip W. Bishop Linda E. Judkins	Brookline, NH Brookline, NH	Roni M. Karnis Justice of the Peace
Jul. 06 Brookline	Jon E. Holmes Marlies E. Quimby	Brookline, NH Brookline, NH	Charlotte M. Cooley Justice of the Peace
Jul. 06 Hudson	Steven A. Rezk Michele R. McKeon	Nashua, NH Brookline, NH	Marguerite L. Ross Justice of the Peace
Jul. 20 Milford	David F. O'Sullivan Kathleen A. Dee	Concord, MA Brookline, NH	Rev. Gerard A. Boucher R.C. Priest
Jul. 21 Brookline	James E. Harkins Jr. Angela M. Kazanjian	Brookline, NH Brookline, NH	James M. Addonizio Justice of the Peace
Jul. 27 Brookline	Lawrence E. Maylin Jr. Mary E. Seagroves	Brookline, NH Milford, NH	Rev. David Thompson Clergyman



# MARRIAGES, CONT.

Aug. 10 Brookline	David M. Howard Patricia A. Guilfoyle	Brookline, NH Pepperell, MA	Rev. David Thompson Clergyman
Aug. 10 Milford	Albert W. Demello III Michelle E. Racicot	Brookline, NH Milford, NH	Alan R. Druckermiller Clergyman
Aug. 24 Brookline	Craig P. LaVallee Beth Ann Thomas	So. Boston, MA Brookline, NH	Rev. Richard Thompson Clergyman
Sept. 07 Bedford	Eric L. Ryherd Sharon A. Gallagher	Brookline, NH Lowell, MA	Anita C. Lavigne Justice of the Peace
Sept. 09 Brookline	Charles N. Testa Cheryl A. Shell	Ashburnham, MA Ashburnham, MA	Marjorie A. Soper Justice of the Peace
Sept. 28 Brookline	Dennis A. Jackson Karen J. Turcotte	Brookline, NH Brookline, NH	Jane L. Torres Justice of the Peace
Sept. 28 Brookline	Frank J. Cavnigan, Jr. Julie A. Baker	Brookline, NH Brookline, NH	Ronald G. Dumais Justice of the Peace
Oct. 04 Brookline	Daniel R. Poisson Patricia F. Martin	Brookline, NH Brookline, NH	Deborah R. McCaffery Justice of the Peace
Oct. 16 Brookline	Matthew W. Ballou Kelly L. Beauregard	Brookline, NH Brookline, NH	Doreen S. Prescott Justice of the Peace
Oct. 22 Brookline	Leo H. Goodney Miriam T. Gilbert	Oxford, MA Mansfield, OH	Rev. Dennis Broussard R.C. Priest
Dec. 31 Brookline	David E. Miles Ann M. Cathey	Virginia Beach, VA Virginia Beach, VA	Rev. David Thompson Clergyman

## BIRTHS

DATE OF BIRTH	NAME OF CHILD	MOTHER	FATHER
Jan. 12	Andrew James Hurley	Deborah A. Drivick	Robert A. Hurley
Jan. 17	Nitashia Paula Brianas	Wendy A. Orleans	William F. Brianas
Feb. 05	Lauren Elizabeth Shepard	Janet A. Casale	Gary D. Shepard
Feb. 07	Hannah Christine Desmarais	Barbara J. Desmarais	Richard M. Desmarais
Feb. 15	Liana Nicole Gual	Wendy J. Fluet	Robert F. Gual
Feb. 26	Brett Christian Ferrell	Alison K. Whitebred	Clyde G. Ferrell
Mar. 03	Leah Elizabeth Miller	Jennifer R. Getz	David L. Miller
Mar. 06	Cameron Daniel Hamilton	Julie T. Camara	Michael I. Hamilton
Mar. 19	Ryan James Hall	Barbara A. Longfellow	David M. Hall
Mar. 25	Ashlyn Jacques Rockwell	Angele Jacques	Gregory C. Rockwell
Mar. 25	Kimberly Hope Rockwell	Angele Jacques	Gregory C. Rockwell
Apr. 07	Amy Elizabeth Fischer	Lisa M. Gagnon	John T. Fischer
Apr. 12	Dylan Ambrose King	Megan R. Evans	Jonathan King
Apr. 18	Alexander Craig Betit	Margaret E. O'Briane	Timothy M. Betit
Apr. 23	Linsey Jo Fusco	Ella M. Saari	Brett C. Fusco
Apr. 27	Trent Benjamin Bosquet	Dawna L. Benjamin	Earl W. Bosquet
Apr. 27	Nicholas Dugan True	Louise Dugan	Dennis M. True
May 14	Kurt Alexander Thompson	Patricia J. Bereznai	Keith B. Thompson
May 21	Ryan Douglas McGrath	Judith A. Beaudoin	Douglas F. McGrath
May 29	Brantley Clay Farris	Alice J. Rogers	Steven C. Farris



**BIRTHS CONT.**

Jun. 05	Hannah Margaret Bernier	Linda A. Hunt	Roland R. Bernier
Jun. 06	Rachel Ann Tamulonis	Donna R. Putnam	Joseph P. Tamulonis
Jul. 09	Brianna Michelle Alcox	Debra A. Hatley	Allan A. Alcox
Jul. 13	Bryan Alexander Joseah Jennings	Glenda M. House	Galen M. Jennings
Jul. 17	Samuel Hayden Ogden	Valerie A. Poirier	Roger W. Ogden, Jr.
Jul. 27	Shelby Hills Longland	Wendy E. Hills	Stephen T. Longland
Aug. 12	Devan Marie Murphy	Lorraine M. Haskins	David Edward Murphy
Aug. 16	Erin Marie Noval	Carol J. Karpinski	Kenneth R. Noval
Aug. 30	Justin Michael McQuaid	Ann Larracey	Owen M. McQuaid
Sept. 18	Matthew David Chickanosky	Valerie D. Hornbeck	John D. Chickanosky
Sept. 16	Ross David Kolesar	Jan M. Knouse	David J. Kolesar
Oct. 5	Martine Lauren Knights	Constance M. Bertrand	Mark G. Knights
Nov. 12	Amy Taylor Sawyer	Maureen R. Fetter	Matthew H. Sawyer
Nov. 24	Alexandria Mary Monaco	Carmel P. McKeating	Kevin P. Monaco
Nov. 27	Keith Edward Jackson	Karen J. Turcotte	Dennis A. Jackson
Nov. 30	Bryan Allan Landry	Linda R. Burns	Steven M. Landry
Dec. 15	Amy Elizabeth Jenness	Hollylynn Shea	Ernest W. Jenness
Dec. 20	Ryan Patrick Quigley	Jane E. Beaulieu	William H. Quigley III
Dec. 20	Robert Martin Magee	Jean N. MacMillan	Edward G. Magee
Dec. 20	Matthew Ryan Boisvert	Carolyn M. McGuire	Joseph Boisvert
Dec. 27	Sebastian Nikolai Abt	Lynne C. McNiece	William F. Abt Jr.

## DEATHS

DATE OF DEATH	PLACE OF DEATH	NAME	PLACE OF BURIAL
Nov. 11	Inverness, FL	Eric James Thistle	Pine Grove Cemetery, Brookline, NH
Nov. 27		Michelle Theresa Faucher	Pine Grove Cemetery, Brookline, NH
Jan. 17	Brookline, NH	Karen Janice Maloney	Mt. Calvary Cemetery, Manchester, NH
Jan. 17	Brookline, NH	Michael J. Keating	St. Pauls Cemetery, Hingham, MA
Jan. 30	Nashua, NH	Dorothy O. Irwin	Pine Grove Cemetery, Brookline, NH
Feb. 08	Miami, FL	Terrence A. Denehy Jr.	Lakeside Cemetery, Brookline, NH
Feb. 19	Nashua, NH	Leo E. Winn	Concord Crematorium, Concord, NH
Mar. 06	Townsend, MA	Marguerite W. Bates	Pine Grove Cemetery, Brookline, NH
Jul. 20	Brookline, NH	Kil-soon Maxcy	New Plainville Cemetery, Plainville, MA
Aug. 18	Nashua, NH	William H. Quigley Sr.	Pine Grove Cemetery, Brookline, NH
Sept. 22	Milford, NH	Nason W. Fessenden Sr.	Pine Grove Cemetery, Brookline, NH
Sept. 23	Rockport, ME	Doris E. Hall	Pine Grove Cemetery, Brookline, NH
Nov. 02	Brookline, NH	Lester A. Davis	Riverside Cemetery, Milford, NH
Nov. 03	Nashua, NH	Ruth M. Swearingen	Pine Grove Cemetery, Brookline, NH
Dec. 21	Brookline, NH	Mary Bertrand	St. Louis de Gonzague, Nashua, NH

**ANNUAL REPORT  
of the  
OFFICERS  
of the  
BROOKLINE SCHOOL DISTRICT**

**1991 - 1992**

ANNUAL REPORT OF THE OFFICERS

of the

BROOKLINE SCHOOL DISTRICT

1991 -1992

SCHOOL BOARD

Mrs. Judith Milkowski	Term Expires 1992
Mrs. Marcia Farwell	Term Expires 1993
Mr. Ernest Hudziec	Term Expires 1994

Mr. Robert Petersen, Auditor	Appointed for 1991
Mrs. Marlene Morgan, Clerk	Term Expires 1991
Mr. Thomas Arnold, Moderator	Term Expires 1991
Mrs. Sandra Dee, Treasurer	Term Expires 1991

Mr. Philip J. Dahlinger	Superintendent of Schools
Mr. Ronald C. Chapman	Business Administrator
Mrs. Mary Anne Byrne	Special Education Director
Mr. Richard Maghakian	School Principal
Mrs. Barbara Burgher	School Nurse

## SCHOOL WARRANT

The State of New Hampshire

POLLS OPEN AT 10:00 AM - WILL NOT CLOSE BEFORE 7:30 PM

To the inhabitants of the School District of the Town of Brookline qualified to vote in District affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE BROOKLINE ELEMENTARY SCHOOL IN SAID DISTRICT ON THE TENTH DAY OF MARCH, 1992, AT TEN O'CLOCK IN THE MORNING, TO ACT UPON THE FOLLOWING SUBJECTS:

1. To choose a Moderator for the ensuing year.
2. To choose a Clerk for the ensuing year.
3. To choose a Treasurer for the ensuing year.
4. To choose two (2) Auditors for the ensuing year.
5. To choose a member of the School Board for the ensuing three years.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE THIS THIRTIETH DAY OF JANUARY, 1992.

Marcia Farwell

Ernest Hudziec

Judith Milkowski

SCHOOL BOARD

BROOKLINE SCHOOL DISTRICT WARRANT  
THE STATE OF NEW HAMPSHIRE

To the inhabitants of the School District in the Town of Brookline in the County of Hillsborough, State of New Hampshire, qualified to vote in District Affairs:

YOU ARE HEREBY NOTIFIED TO MEET AT THE BROOKLINE ELEMENTARY SCHOOL IN SAID DISTRICT ON THURSDAY, THE FIFTH DAY OF MARCH, 1992 AT 7:30 O'CLOCK IN THE EVENING, TO ACT UPON THE FOLLOWING SUBJECTS:

1. Shall the District accept the provisions of RSA 198:20-b providing that any school district at an annual meeting may adopt an article authorizing indefinitely, until specific rescision of such authority, the school board to apply for, accept and expend, without further action by the school district, money from a state, federal or other governmental unit or a private source which becomes available during the fiscal year?
2. To see what sum the District will vote to raise and appropriate for the purpose of completing the two classrooms in the lower level of the elementary school.
3. To see what sum the District will vote to raise and appropriate for the purpose of performing modifications in the ventilation system at the elementary school.
4. To see what sum of money the District will vote to raise and appropriate for the support of schools, for the payment of salaries of School District Officers and Agents, and for the payment of statutory obligations of the District.
5. To transact any other business which may legally come before said meeting.

GIVEN UNDER OUR HANDS AND SEALS AT SAID BROOKLINE ON THIS THIRTIETH DAY OF JANUARY, 1992.

Marcia Farwell

Ernest Hudziec

Judith Milkowski

SCHOOL BOARD

BROOKLINE SCHOOL DISTRICT  
ANNUAL MEETING  
March 7, 1991

The Brookline Annual School District Meeting was held on Thursday, March 7, 1991 at Brookline Elementary School. Moderator Thomas Arnold, Jr. opened the meeting at 7:37 p.m. with the reading of the warrant.

1. To see if the District will vote to authorize the School Board to make application for and accept on behalf of the District any or all grants or funds for educational purposes which may now or hereafter be forthcoming from the United States Government or from the State of New Hampshire, or from any other sources.

Nancy Howard moved that the District authorize the School Board to make application for and accept on behalf of the District any or all grants or funds for educational purposes which may now or hereafter be forthcoming from the United States Government or from the State of New Hampshire, or from any other sources. The motion was seconded by Richard Maghakian and the voice vote was in the affirmative.

2. To see whether the District will vote to raise and appropriate \$13,000 for the purpose of implementing energy conservation measures in the elementary school. Al Haight seconded this motion. Basil Harris discussed energy survey results. Questions and discussion followed. Mike Lynch discussed impact on taxes. Voice vote was in the affirmative, motion carried.
3. To see if the District will vote to raise and appropriate \$12,868 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1991-92 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits.

Basil Harris moved that the District vote to raise and appropriate \$12,868 to fund the increase in cost items relative to professional staff salaries and fringe benefits for the 1991-92 school year which resulted from good faith negotiations with the professional staff, and which represents the negotiated increase over last year's salaries and fringe benefits. Kris Hughes seconded this motion. Discussion followed. Voice vote was in the affirmative and the motion carried.



4. To see if the District will vote to raise and appropriate \$1,315,786 for the support of schools, for the payment of salaries of School District Officers and Agents, and for the payment of statutory obligations of the District.

Marcia Farwell moved that the District vote to raise and appropriate \$1,315,786 for the support of schools, for the payment of salaries of School District Officers and Agents, and for the payment of statutory obligations of the District. Ernie Hudziec seconded this motion. Brookline School Board members presented the rationale regarding budget increases and adjustments with questions and discussion following.

Kris Hughes moved to amend this motion by increasing the proposed budget of \$1,315,786 by \$3,000 for combined salary/benefit increases to the Principal. Ann Webb seconded this motion. The amendment was put to a hand vote and carried 48 to 15.

Alan Fessenden moved to vote with a Brookline resident seconding, that the District raise and appropriate One Million Three Hundred Eighteen Thousand Seven Hundred Eighty-Six Dollars (\$1,318,786). Voice vote was in the affirmative and the motion carried.

5. To transact any other business which may legally come before said meeting.

Marcia Farwell motioned for residents of Brookline to recognize Basil Harris' contributions during his term as School Board Member.

A motion to adjourn the meeting was made by Nancy Howard and seconded by Nancy Brodeur. There being no further business to come before the meeting, the meeting was adjourned at 9:08 p.m.

Respectfully submitted,

Marlene Swearingen Morgan  
School District Clerk

March 13, 1991 - Ernest Hudziec was sworn in as Brookline School Board Member for three years and Marlene Swearingen Morgan was sworn in as Brookline School District Clerk by Thomas Arnold, Jr.

## BALANCE SHEET

June 30, 1991

### ASSETS

Cash on Hand	\$ 338,901.93	
Receivables - All Funds	1,308.54	
Prepaid Expenses	<u>2,261.84</u>	
<b>TOTAL ASSETS</b>		<b>\$ 342,472.31</b>

### LIABILITIES

Accounts Payable	\$ 15,592.54	
Accrued Expenses	64,945.95	
Reserved for Special Purposes (Lunch Fund)	512.54	
Unreserved Fund Balance	<u>261,421.28</u>	
<b>TOTAL LIABILITIES</b>		<b>\$ 342,472.31</b>

## CERTIFICATE

This is to certify that the information contained in this report was taken from the official records and is complete and correct to the best of our knowledge and belief. The accounts are kept in accordance with Section 17 of Chapter 71-A of the Revised Statutes Annotated and regulation Chapter Rev 1100, Financial Accounting for Local Education Agencies on file with the Administrative Procedures Act, and upon forms prescribed by the Department of Revenue Administration.

Marcia Farwell  
Judith Milkowski  
Ernest Hudziec  
SCHOOL BOARD

Philip J. Dahlinger, Superintendent

REPORT OF THE TREASURER  
of the  
BROOKLINE SCHOOL DISTRICT

For the Fiscal Year Ending June 30, 1991

ALL FUNDS

Cash on Hand July 1, 1990	\$ 134,115.68
<b>Total Available for Fiscal Year</b>	<b>\$3,005,316.68</b>
Less School Board Orders Paid	\$ 2,666,414.75
<b>Balance on Hand June 30, 1991</b>	<b>\$ 338,901.93</b>

Sandra Dee  
School District Treasurer

AUDITOR'S CERTIFICATE

This is to certify that I examined the books, vouchers, bank statements and other financial records of the Treasurer of the School District of Brookline, New Hampshire, of which the above is a true summary for the fiscal year ending June 30, 1991, and find them correct in all respects.

Robert Petersen  
School District Auditor

BROOKLINE SCHOOL DISTRICT

GENERAL FUND RECEIPTS

Fund Equity July 1, 1990	\$ 129,265.78
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Local

Current Appropriations	\$2,479,118.00
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Earnings on Investments	21,375.57
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Other Local	5,865.83
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TOTAL LOCAL	\$2,506,359.40
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State/Federal

Foundation Aid	\$ 22,647.51
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Building Aid	51,294.34
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Catastrophic Aid	70,172.02
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Other	-0-
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TOTAL STATE/FEDERAL	\$ 144,113.87
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TOTAL REVENUE	\$2,650,473.27
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STATEMENT OF ANALYSIS OF CHANGES IN FUND EQUITY

For the Year Ending June 30, 1991

	General	Special Projects	Capital Projects	Food Service	Capital Reserve
Fund Equity 7/1/90	129,265.78	-0-	3,244.51	1,959.23	-0-
Revenue	2,650,473.27	-0-	-0-	16,834.75	-0-
Audit Adjust.	543.18	-0-	-0-	-0-	-0-
Expenditures	2,651,016.45	-0-	3,244.51	18,281.44	-0-
Fund Equity 6/30/91	276,501.28	-0-	-0-	512.54	-0-

# BROOKLINE ENROLLMENTS

GRADE	CLASS ENROLLMENT JANUARY 1991	CLASS ENROLLMENT JANUARY 1992	ANTICIPATED ENROLLMENT SEPTEMBER 1992*
<u>Brookline Elementary</u>			
R & 1	62	68	68
2	33	46	48
3	38	33	52
4	34	37	35
5	34	35	41
6	<u>34</u>	<u>36</u>	<u>37</u>
	235	255	281
<u>Hollis/Brookline Junior High</u>			
7	22	28	32
8	<u>40</u>	<u>21</u>	<u>30</u>
	62	49	62
<u>Hollis/Brookline High School</u>			
9	30	41	22
10	25	31	47
11	31	24	27
12	<u>26</u>	<u>32</u>	<u>24</u>
	112	128	120
TOTAL R -12	409	432	463

\*From 3-Year Weighted Average Demographics Chart, SAU #41 Office

## SUPERINTENDENT'S REPORT

This 1991 Report includes information regarding the events and activities in which I have been involved for the past year.

**Budgeting** - Each year I initiate the processes that lead to the budgets that are voted upon in March at the Annual School District Meetings. By January we have developed preliminary budgets that are reviewed by the Finance Committee in Brookline, the Budget Committee in Hollis, and the Advisory Finance Committee of the Hollis/Brookline Cooperative School District. Public Hearings are held for each of the district's budgets prior to the respective March meetings.

In Brookline, a School District Budget of \$1,344,654 was approved by the voters on March 7, 1991. On March 11, 1991, a Hollis School District budget of \$3,077,383 was approved by the voters. On March 18 and 19, 1991, the voters in the Hollis/Brookline Cooperative School District approved a budget of \$5,461,614.

The 1992-93 School Administrative Unit #41 Budget, in the amount of \$348,533, was approved by the SAU #41 School Board on December 10, 1991.

During the past year the Cooperative School Board appointed a Budget Process Committee which was charged with recommending improvements in the budgeting process. The committee, consisting of Mary Norton, Nina Glastetter, Kathy Pasko, Claire Mick, Thelma Pollard, and Kathy Davis recommended improvements in the communications between the school board and the Advisory Finance Committee, the dissemination of more public information regarding proposed budgets, improvements to the actual budget format, and a more systematic, organized presentation format to the public for hearings and the Annual School District Meeting.

**Curriculum Renewal Process** - Our SAU #41 Curriculum Renewal Process calls for an examination of specified subject areas each year. In the 1990-91 school year we concluded committee reviews in Art, Computer Education, Library/Media, Music, and Physical Education. Technology (formerly Industrial Arts) continues to be reviewed. The Administrative Council, which consists of the administrators from the combined Districts, prepared an Action Plan for each completed subject area. During the current school year Guidance, Science, and Social Studies are in the process of being reviewed, while, at the same time, the Action Plans for the previous year's subjects are being implemented.



**Evaluation Procedures for Administrative Staff-** The committee appointed in 1989-90 has continued the process of examining the evaluation procedures for administrators. New Board members have been appointed to the committee as it continues its work.

**Labor Relations** - No fewer than seven (7) separate collective bargaining sessions are underway during the fall of 1991 in SAU #41. Five of the ongoing negotiations are for agreements for the 1992-93 school year, and involve the:

- Brookline School Board/Brookline Teachers' Association (BTA)
- Hollis School Board/Hollis Education Association (HEA)
- Hollis School Board/Hollis Education Support Staff Association (HESSA)
- Hollis/Brookline Cooperative School Board/HEA
- Hollis/Brookline Cooperative School Board/HESSA

In the meantime the Hollis School Board reached Impasse in bargaining on current (1991-92) year issues with the HEA, and Health and Dental coverages, Staff Development, and Course Reimbursements have been argued before a Factfinder. The Factfinder, as provided under NH law, will prepare a report which, if not accepted by both parties, will be brought before the voters.

Similarly, the Hollis/Brookline Cooperative School Board and HESSA have gone to Factfinding over 1991-92 salary issues.

**Facility Problems** - In the summer of 1991, the roof at the Brookline Elementary School was replaced. The heating and ventilation system has been reviewed by an engineer, and a separate Article will be placed on the 1992 Annual School District Meeting Warrant to seek funding to bring the system up to code. Both of the aforementioned items are part of the ongoing suit by the Brookline School Board against the parties involved in the 1987-88 construction project.

In Hollis, the 1990-91 school year was complicated by the discovery of structural problems in the Farley Building on the campus at Hollis/Brookline High School, which resulted in shutting down one classroom and adding temporary support beams in the building. A Special School District Meeting of the Hollis/Brookline Cooperative School District was held in June, and the voters approved \$85,000 to be used toward making the Farley Building structurally sound. The work was accomplished during the months of July and August, and the entire building is once again being used for classes.

**School Improvement Program at Hollis/Brookline High School -** The School Improvement Program (SIP) Team is in its third year of operation at the high school. During the 1990-91 school year the SIP Team pinpointed a number of areas within the operation of the school that needed attention, and in so-doing, prepared goals and objectives to be accomplished. Currently, the Team is in the process of involving additional staff members in its efforts to achieve its goals in the identified areas.

**School Board Policies. New and Amended-** In the Hollis/Brookline Cooperative district, considerable time has been spent writing, re-writing, and approving policies that govern operations and regulations at Hollis/Brookline High School. To date, over 160 policies have been either created, amended, or deleted.

The Brookline School Board's Policy Committee has continued its review of all of the existing Board policies, by amending and/or deleting some policies, and writing new ones for eventual Board approval.

Similarly, the Hollis School Board appointed a Policy Committee which has been reviewing and amending policies for the district.

Each policy is listed as an attachment to the agenda on which it is going to be discussed. A policy appears on at least two agendas before it is adopted by the School Board.

My Goals for the 1991-92 school year are:

1. **SITE BASED MANAGEMENT:** Foster the goal of shared leadership or site-based management at Hollis/Brookline High School.
2. **DATA PROCESSING:** To explore utilization of computer technology for both learning activities and administrative tasks.
3. **COMMUNITY RELATIONS:** Implement a positive and constructive community relations program.
4. **EDUCATIONAL LEADERSHIP:** Develop and implement specific action plans to implement revised curricula. Curricula reviews scheduled for this year should be conducted and should be held to high educational standards.
5. **LONG RANGE PLANNING:** Identify areas that are amenable to long range planning in the SAU and its constituent districts, and recommend candidate areas that need long range plans.

6. EMPLOYEE EVALUATION: Perform evaluations of the school principals. Establish employee procedures and practices within the SAU Office. Establish the link between staff development, staff evaluation, curriculum renewal and student learning outcomes.
7. SELECTION OF NEW SUPERINTENDENT: Assist the School Board in selecting the new Superintendent for SAU #41 through developing a schedule, developing a selection process and criteria, and candidate evaluation.

I have announced my intention to retire at the end of the 1992-93 school year, which accounts for Goal number 7, above. As of June 30, 1993, I will have completed fourteen years of service as the Superintendent of Schools for School Administrative Unit #41.

For their understanding, support, and assistance during the past school year, I wish to thank the members of the Hollis, Brookline, and Hollis/Brookline Cooperative School Boards, the Building Principals and Assistant Principals, members of the SAU #41 Staff, the individual school staff members, and the citizens of Hollis and Brookline.

Respectfully submitted,  
Philip J. Dahlinger  
Superintendent of Schools

## REPORT OF THE SPECIAL EDUCATION DIRECTOR

Following the mandates of Public Law 94-142 and the New Hampshire Standards for the Education of Handicapped Students, School Administrative Unit (SAU) #41 provides special education programs and related services to meet the unique needs of educationally handicapped students in the Brookline School District. Both the Federal and State Laws guarantee a "free, appropriate public education" to all students ages 3-21. Whenever possible, we are committed to meeting the needs of students through in-district programs, so that we also meet the requirement of providing special education programs in the "least restrictive environment".

Goals for the Special Education Department include: continued improvement in the quality of special education service delivery, increased collaboration between regular and special educators, staff training and dissemination of information and resources to parents of educationally disabled students. Dedicated special education staff members continue to enhance our team process, network and collaborate department-wide, and in general, work effectively toward attaining the department's goals.

Toward these goals a variety of activities were conducted in 1990. A Collaboration Committee including regular and special educators from all four schools has been meeting monthly to examine the status of special education in our schools and to propose changes needed to improve delivery services and collaboration between regular and special educators. Goals and action plans will be developed to implement these recommended changes.

In another collaborative effort, several special education teachers have teamed with classroom teachers to provide services in the classroom, where appropriate.

The Special Education Department completed the revision of forms that document required steps in the special education process. The forms are currently in use in all programs and their effectiveness and efficiency are being assessed for possible future revisions.

P.A.R.T. (Parents and Resources Together) was formed at the beginning of the 1991-92 school year to provide information for parents of educationally disabled students. Two of the six sessions have been held, the topics were disability awareness, SAU #41 special education process and community resources.



Inservice training for regular education and special education staff has included: special education department philosophy, policies and procedures; student motivation/empowering students; modifications for special education students in the classroom and improving student self-esteem.

Special needs students from Brookline are provided with a continuum of services and placements within SAU programs. Brookline currently has a total of 62 students identified as educationally handicapped following the SAU #41 Team Process of Referral, Evaluation and Placement.

At the Brookline Elementary School, a total of 25 students are being served within the Resource Room program as specified in each child's Individual Education Plan. This special education program is supported by additional services as required, i.e., Speech and Language Therapy, Occupational Therapy, Physical Therapy, Psychotherapy.

At the Hollis/Brookline Junior High School, two programs are available to meet the needs of 29 educationally handicapped students, six of whom are from Brookline. The Resource Room program provides academic support services and related services for a total of 17 students. The Special Needs program provides a cost-effective, in-district program for 12 students requiring a more intensive learning environment.

At Hollis/Brookline High School, Brookline students are served within the Resource Room program or within an alternative Special Needs Self-Contained program for students requiring a more intensive environment. The Resource Room provides academic support services for a total of 62 students, including 16 from Brookline. The Pre-Vocational program serves a total of 17 students, eight of whom are from Brookline. Both programs offer excellent academic support and alternative classes to meet the needs of educationally disabled students within the building.

In addition to the numbers of students in in-district programs, there are also seven Brookline students who require programs outside the district. A goal for each student is to be educated in the least restrictive environment, so whenever feasible, he or she will return to appropriate in-district programs.

To meet the requirement of early identification of preschool students, Brookline participated once again in the SAU #41 Child Check Screening last spring hosted by Hollis. The 1991-92 SAU #41 Child Check Screening was held in Brookline last fall. The purpose of the screening is to identify

and monitor potentially handicapped preschool students, and to provide services to those determined to be educationally handicapped.

The Special Education Budget reflects all costs for in-district programs and materials, out-of-district tuitions, specialized transportation, evaluation and placement services, related service costs and salaries for teaching staff. To help offset costs, the district is expected to receive Catastrophic Aid funding from the State of New Hampshire for as much as 80 percent of the special education expenses per student in excess of three times the state average tuition. Brookline will receive federal funds to help offset School District expenses for psychological and educational evaluations. An important goal of the Special Education Department is to continue to provide cost effective services to Brookline students.

Respectfully submitted,

Mary Anne Byrne  
Director of Special Education  
School Administrative Unit #41

BROOKLINE SCHOOL DISTRICT BUDGET

		Budgeted SY 90-91	Actuals SY 90-91	Adopted SY 91-92	Proposed SY92-93	Difference
1100	Regular Instruction	\$ 437,071	\$ 446,898	\$ 486,845	\$ 566,718	\$ 79,873
1200	Special Education	150,963	113,491	160,691	132,442	(28,249)
1400	Co-Curricular	1,150	1,000	2,010	2,060	50
2120	Testing & Scoring	300	0	300	500	200
2130	Health	350	0	350	7,400	7050
2190	Other Services	50	0	50	50	0
2210	Improv of Instruction	3,200	2,768	4,370	4,570	200
2220	Educational Media	7,711	7,650	9,092	10,074	982
2310	School Board Expense	6,322	25,567	17,187	19,984	2,797
2320	Office of Superintendent	61,489	61,489	40,279	45,358	5,079
2400	Office of Principal	60,745	60,838	63,863	96,193	32,330
2540	Operation of Plant	77,724	96,035	94,566	83,564	(11,002)



	Budgeted SY 90-91	Actuals SY 90-91	Adopted SY 91-92	Proposed SY92-93	Difference
2550	56,250	55,682	63,215	64,860	1,645
2560	24,185	18,281	24,185	24,586	401
2900	84,130	78,192	99,033	128,831	29,798
4600	5,000	0	50,000	0	(50,000)
5000	238,268	238,268	228,668	218,748	(9,925)
Grand Totals	\$1,214,908	\$1,206,159	\$1,344,654	\$1,405,935	\$ 61,281

# **BROOKLINE SCHOOL DISTRICT REVENUE**

	1990-91 As Approved by Div. of Revenue Admin.	1990-91 Actuals	1991-92 As Approved by Div. of Revenue Admin.	1992-93 Anticipated
<b>TOTAL BUDGET</b>	<b>\$ 2,778,764</b>	<b>\$2,525,307</b>	<b>\$ 1,344,654</b>	<b>\$ 1,405,935</b>
<b>REVENUE &amp; CREDITS</b>				
Unreserved fund balance	123,081	123,081	261,421	0
Foundation Aid	25,586	22,648	25,925	25,000
Child Nutrition	20,000	16,835	24,185	20,000
Trust Fund & Other Local	1,200	2,621	1,000	1,000
School Building Aid	49,427	51,294	51,294	49,427
Catastrophic Aid	66,352	70,172	34,591	21,000
Earnings on Investments	4,000	21,376	2,000	2,000
All Other	10,000	3,244	0	0
<b>TOTAL REVENUE</b>	<b>\$ 299,646</b>	<b>\$ 311,271</b>	<b>\$ 400,416</b>	<b>\$ 118,427</b>
<b>DISTRICT ASSESSMENT</b>	<b>\$2,479,118</b>	<b>\$ 2,240,306</b>	<b>\$ 944,238</b>	<b>\$ 1,287,508</b>

## TEACHER ROSTER BROOKLINE ELEMENTARY SCHOOL

<u>NAME</u>	<u>EXPERIENCE</u>	<u>ASSIGNMENT</u>	<u>COLLEGE</u>	<u>DEGREE</u>
Richard Maghakian	22	Principal	Fitchburg	MEd
Beverly Waitt	19	Readiness	Syracuse	BS
Jeralyn Beck	11	Grade 1	Univ. NH	BA
Christine Hyatt	11	Grade 1	Keene	BS
Evalyn Maghakian	15	Grade 1	Salem	BSEd
Linda Bradbury	10	Grade 2 (PT)	Trenton Univ.	MEd
Bette Chase	19	Grade 2 (PT) Computer (PT)	Fitchburg	MEd
Michelle Crooker	0	Grade 2	Fitchburg	BSEd
Robyn Courtemarche (LOA)	6	Grade 2	Keene	BSEd
Barbara Higgins	8	Grade 3	Bridgewater	BSEd
Sharon Swider	14	Grade 3	C. Michigan	BA
Helen Ouellette	22	Grade 4	Keene	BA
Renelle Stone	5	Grade 4	Rivier	BAEd
Rachel Petersen	21	Grade 5	Plymouth	BE
Judith Sortino	10	Grade 5	U. Bridgeport	MA
Sandra Darling	13	Grade 6	SUNY (New Paltz)	MEd
Pamela Ireland	4	Grade 6	Keene	BS
Elizabeth Eaton	17	Resource Rm.	Fitchburg	MS
Roxanne Galica	5	Speech Pathologist (PT)	Univ. NH	MS

<u>NAME</u>	<u>EXPERIENCE</u>	<u>ASSIGNMENT</u>	<u>COLLEGE</u>	<u>DEGREE</u>
Linda Benzaia	1	Art (PT)	SUNY (Buffalo)	BSEd
Barbara Schwalbe	5	Music (PT)	Palm Beach Atlantic	BS Music
Tammy VanDyke	7	Phys. Ed. (PT)	Castleton	BS
Theresa Monette	14	Environmental Science (PT)	U. Minnesota	MS
Kathi Post-Bond	18	Environmental Science (PT)	U. Colorado	MS
Barbara Burgher		School Nurse (PT)	Clara Maass	RN
Jane Ryan		Librarian (PT)	Antioch (Ohio)	MEd



# **— IN AN EMERGENCY —**

- FIRE • POLICE •**
- AMBULANCE •**

# **911**

**Non-Emergency .....673-3755**

**Town Clerk/Tax Collector ..... 673-8933**

**Selectmen's Office..... 673-8855**

**Planning Board ..... 673-8855**

**Building Inspector ..... 673-8925**